Agenda

Yankton County Commission

6:00 PM, Tuesday, May 5th, 2020
Commission Chamber
Yankton County Government Center

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Meeting chaired by:	Cheri Loest, Chair
01 Call to order:	6:00 PM **PLEDGE OF ALLEGIANCE**
02 Roll Call:	_____ Don Kettering _____ Joseph Healy _____ Gary Swensen _____ Dan Klimisch _____ Cheri Loest

AGENDA ITEMS

No.	Time	Item Description	Presenter
03	6:00 PM	Abstain Financial Conflict of Interest (SDCL 6-1-17) Non-Financial Interest-Must State Reason for Abstaining	Commissioner Loest
04		Approval of Agenda	
	6:05 PM	Public Comments	
05	6:10 PM	Approval of Minutes from Board of Equalization and April 21, 2020 Meetings	
06	6:15PM	Claims, April Payroll Unanticipated Revenue Election Workers Add HRA Plan to Handbook WIC Agreement Yankton County 4-H Reports	Auditor
07	6:20 PM	COVID-19 Update	Doug Ekeren
08	6:25 PM	Property Development Proposal	Dave Mingo, Amy Leon

09	6:30 PM	Commissioners Speaking During Public Comment Period	Commissioners and State's Attorney
10	6:35 PM	Striping Agreement	Mike Sedlacek
11	6:40 PM	Right of Way	Mike Sedlacek
12	6:45 PM	Extra Fuel Storage	Gary Swensen
13	6:50 PM	Standby Generator	Gary Swensen
14	6:55 PM	Virtual County Meeting Format & Public Participation	Commissioners and Gary Vetter
		Board of Adjustment	
15	7:00 PM	First Reading of the Yankton County Commission Adoption of Proposed Amendments to Yankton County Ordinance 2020, Ordinance No. 20-6	Gary Vetter
16	7:05 PM	Variance- Leasa Woodward	Gary Vetter
17	7:10 PM	Variance and Plat- Douglas Zimmerer	Gary Vetter
18	7:15 PM	CUP- Mike Barkl	Gary Vetter
19	7:20 PM	Variance- Calby Auch	Gary Vetter
20	7:25 PM	CUP- Daniel Wieman	Gary Vetter
		Regular Session	
21	7:30 PM	Hearing Request for Drainage Complaint- Monte James	Gary Vetter
22	7:35 PM	Public Input on Proposed Zoning Changes	Dan Klimisch
23	7:40 PM	Public Comments	
24	7:45 PM	Commissioner Updates	Commissioners
25	7:50 PM	Executive Session/Litigation Pursuant to SDCL 1-25-2(3)	State's Attorney
		Executive Session/Personnel Issue Pursuant to SDCL 1-25-2(1)	
		Items for Next Meeting	

YANKTON COUNTY CONSOLIDATED BOARD OF EQUALIZATION

April 17, 2020

The 2020 Yankton County Consolidated Board of Equalization was called to order by County Commission Chair Loest at 12:30 pm on Friday, April 17, 2020 in the Commission Chambers at the County Government Center. The Pledge of Allegiance was recited.

Roll call was taken with the following members via phone: Bridget Benson, Steph Moser and Mason Schramm -- representatives of the City of Yankton; Frani Kieffer -- representative of the Yankton Public School District; Dan Klimisch, Joseph Healy and present Gary Swensen, Don Kettering and Cheri Loest -- representatives of Yankton County from the Yankton County Board of Commissioners.

Also present were the following Yankton County staff members: Deputy Director of Equalization Matt Archer, Appraiser Michelle Goeken, and Appraiser Jeffrey Puthoff.

A motion was made by Healy and seconded by Swensen to approve the meeting agenda with the following change; item 14 move to item 5. All present voted aye; motion carried.

There was no public comment.

The following appeals were introduced and acted upon:

Patrick Healy, E2 & E2' W2 Lts 1 & 2 &N4' E77' Lt 3, Blk 62 Central Yankton, Yankton, SD.
Parcel #78.110.062.025
Current value: **NADO (land) $13,500/NAD1O (structure) $141,900**
Assessor's Recommendation: **NADO No change/NAD1O 135,700**
A motion was made by Kettering and seconded by Kieffer to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Kettering, Kieffer, Benson, Klimisch, Healy, Schramm, Swensen, Moser and Loest voted aye; motion carried 9-0.

Northwestern Corporation, Lt 1 Exc Blk 1 & Exc Lt 1A & Exc Lt R-1 Gamco's Addition, Yankton, SD.
Parcel #78.265.100.100
Current value: **NADC (land) $23,900**
Assessor's Recommendation: **NADC (land) $0**
A motion was made by Moser and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Healy, Klimisch, Benson, Schramm, Kettering, Kieffer and Loest Voted aye; Swensen Voted nay; motion carried 8-1.

Northwestern Corporation, Lt 1A Gamco's Addition, Yankton, SD.
Parcel #78.265.100.110
Current value: **NADC (land) $333,700**
Assessor's Recommendation: **NADC $0**
A motion was made by Kettering and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Kettering, Healy,

Klimisch, Benson, Schramm, Moser, Kieffer and Loest voted aye; Swensen voted nay; motion carried 8-1

Gayle Jorgensen, Lts 13 & 14 Blk 54 Lower Yankton, Yankton, SD.
Parcel #78.430.054.130
Current value: **NADO (land) $6,700/NAD1O (structure) $57,500**
Assessor's Recommendation: **NADO No Change/NAD1O $48,900**
A motion was made by Kieffer and seconded by Kettering. Roll call vote was taken with Kieffer, Kettering, Benson, Klimisch, Healy, Schramm, Swensen, Moser and Loest voted aye; motion carried 9-0.

Michael Kvarda, Lt 2 Blk 1 North Broadway Sub Div, Yankton, SD.
Parcel #78.525.001.020
Current value: **NADC (land) $168,000**
Assessor's Recommendation: **NADC (land) $110,800**
A motion was made by Kettering and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Kettering, Healy, Moser, Klimisch, Benson, Schramm, Swensen, Kieffer and Loest, voted aye; motion carried 9-0.

Michael Kvarda, Lt 3 Blk 1 North Broadway Sub Div, Yankton, SD.
Parcel #78.525.001.030
Current value: **NADC (land) $168,000**
Assessor's Recommendation: **NADC (land) $110,800**
A motion was made by Moser and seconded by Benson to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Moser, Benson, Kieffer, Klimisch, Healy, Schramm, Swensen, Kettering and Loest, voted aye; motion carried 9-0.

Michael Kvarda, Lt 4 Blk 1 North Broadway Sub Div, Yankton, SD.
Parcel #78.525.001.040
Current value: **NADC (land) $168,000**
Assessor's Recommendation: **NADC (land) $110,800**
A motion was made by Klimisch and seconded by Kettering to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Klimisch, Kettering, Benson, Kieffer, Schramm, Healy, Swensen, Moser and Loest, voted aye; motion carried 9-0.

John Yaggie, Lt Y Tramp's 3rd, Yankton, SD.
Parcel #78.815.000.016
Current value: **NADO (land) $38,100/NAD1O $312,400**
Assessor's Recommendation: **NADO No Change/NAD1O $305,800**
A motion was made by Healy and seconded by Moser to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Healy, Moser, Klimisch, Kettering, Benson, Schramm, Swensen, Kieffer and Loest, voted aye; motion carried 9-0.

Yankton Omaha Partnership, Lt 1A Blk 1 Less Parcel #5 Slaughter's Sub Div, Yankton, SD.
Parcel #78.720.012.010

Current value: **NADC (land) $398,300**
Assessor's Recommendation: **NADC (land) $356,200**
A motion was made by Kettering and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Kettering, Healy, Moser, Klimisch, Benson, Schramm, Swensen, Kieffer and Loest, voted aye; motion carried 9-0.

Yankton Omaha Partnership, Lt 3A Blk 1 Sec 12 Less Parcel 4 & Less Part Parcel 5 Slaughter's Sub Div, Yankton, SD.
Parcel #78.720.012.030
Current value: **NADC (land) $199,100**
Assessor's Recommendation: **NADC (land) $178,100**
A motion was made by Healy and seconded by Kieffer to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Healy, Kieffer, Moser, Klimisch, Benson, Schramm, Swensen, Kettering and Loest, voted aye; motion carried 9-0.

Yankton Omaha Partnership, Lt 5A Blk 1 Sec 12 Slaughter's Sub Div, Yankton, SD.
Parcel #78.720.012.050
Current value: **NADC (land) $2,000**
Assessor's Recommendation: **NADC (land) $1,800**
A motion was made by Moser and seconded by Klimisch to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Moser, Klimisch, Benson, Kieffer, Schramm, Healy, Swensen, Kettering and Loest, voted aye; motion carried 9-0.

Yankton Omaha Partnership, Lt 6 Exc Parcel 1, 2, 3, 6 & 7 Blk 1 Slaughter's Sub Div, Yankton, SD.
Parcel #78.720.012.065
Current value: **NADC (land) $1,055,400/NADC2 $785,200**
Assessor's Recommendation: **NADC (land) $943,900/NADC2 No Change**
A motion was made by Klimisch and seconded by Kettering to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Klimisch, Kettering, Moser, Healy, Benson, Schramm, Swensen, Kieffer and Loest, voted aye; motion carried 9-0.

Yankton Lodging LLC by Yankton-Omaha Partnership, Parcel 6 Lt 6 Blk 1 Slaughter's Sub Div, Yankton, SD.
Parcel #78.720.012.066
Current value: **NADC (land) $159,300**
Assessor's Recommendation: **NADC No Change**
A motion was made by Kettering and seconded by Klimisch to accept the Assessor's valuation recommendation on the above referenced property. Roll Call vote was taken with Kettering, Klimisch, Moser, Healy, Benson, Schramm, Swensen, Kieffer and Loest, voted aye; motion carried 9-0.

Kirk Zimbelman, W100' Lt 1 Replat Blk 41 Lower Yankton, Yankton, SD.
Parcel #78.430.041.015. Withdrawn

Roger Davison, Lts 4 & 5, Blk A Taylor & Sargent's, Yankton, SD.
Parcel #78.760.013.050
Current value: **NADO (land) $10,900/NAD1O (structure) $79,700**
Assessor's Recommendation: **NADO No change/NAD1O No Change**
A motion was made by Kettering and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Healy, Kettering, Klimisch, Benson, Schramm, Kieffer, Moser and Loest voted aye; Swensen voted nay; motion carried 8-1.

Warren Peterson, S29' Lt 2 & N15' Lt 3 Blk 74 Todd's, Yankton, SD.
Parcel #78.790.074.030
Current value: **NADO (land) $10,200/NAD1O (structure) $97,400**
Assessor's Recommendation: **NADO No Change**/**NAD1O No Change** A motion was made by Swensen and seconded by Schramm for a valuation of $71,800 on NAD1O. Roll call vote was taken with Swensen, Schramm, Benson, Moser and Klimisch voted aye; Healy, Kettering, Kieffer and Loest voted nay; motion carried 5-4.

George Fournier, Lt 3 Blk 2 Tramp's 4th, Yankton, SD.
Parcel #78.816.002.030
Current value: **NAD (land) $42,200/NAD1 (structure) $285,500**
Assessor's Recommendation: **NAD No Change**/**NAD1 No Change**
A motion was made by Swensen for a total valuation of $276,800 motion died for lack of second.
A motion was made by Kettering and seconded by Schramm to accept the Assessor's valuation recommendation on the above referenced property. Kettering, Schramm, Healy, Benson, Moser, Kieffer and Loest voted aye; Klimisch and Swensen Voted nay; motion carried 7-2

Matthew Ryken, Lts 3, 4, 5 & N2 Lt 6 Blk 44 Lower Yankton, Yankton, SD.
Parcel #78.430.044.050
Current value: **NADO (land) $35,900/NAD1O $284,900**
Assessor's Recommendation: **NADO No Change/NAD1O No Change**
A motion was made by Healy and seconded by Klimisch for a valuation of $270,500 on NAD1O.
Roll call vote was taken with Healy, Klimisch, Schramm, Benson, Kieffer, Moser, Kettering, Swensen and Loest voting aye; motion carried 9-0

Gary A. Moore, Lt 9 Blk 2 Club House Estates, Yankton, SD.
Parcel #78.125.002.090
Current value: **NADO (land) $23,400/NAD1O (structure) $248,100**
Assessor's Recommendation: **NADO No change/NAD1O No Change**
A motion was made by Klimisch and seconded Schramm for a valuation of $237,600 on NAD1O. Roll call vote was taken with Klimisch, Schramm, Benson, Swensen, Moser and Kieffer Voted aye; Kettering, Healy and Loest voted nay; motion carried 6-3.

East Eight LLC, Lt 1C Blk 1 Slaugher's S/D, Yankton City, Yankton, SD.
78,720.012.020 - Withdrawn

Clay Dunes Inc., Parcel A of Lt 1 SW4 SW4, Yankton City, Yankton SD.
78.980.006.070 - Withdrawn

A motion was made by Swensen and seconded by Kieffer to adjourn as Consolidated Board of Equalization. All present voted aye; motion carried.

Cheri Loest, Chair
County Board of Equalization

ATTEST:
Patty Hojem, Auditor

YANKTON COUNTY BOARD OF EQUALIZATION
April 17, 2020

The County Board of Equalization meeting was called to order by Chair Loest on Friday, April 17, 2020.

Roll call was taken with the following Commissioners present: Don Kettering, Gary Swensen, Joseph Healy (via phone), Dan Klimisch (via phone) and Cheri Loest.

Also present were the following Yankton County staff members: Deputy Director of Equalization Matt Archer, Appraiser Michelle Goeken, and Appraiser Jeffrey Puthoff.

Commissioner Healy said he had conflict of interest with Item 7 and Item 8. David Healy is his father.

A motion was made by Kettering and seconded by Swensen to approve the meeting agenda. All present voted aye; motion carried.

There were no public comments.

The following appeals were acted upon:
Daniel Grant, S464' N1361' E447' W487' in W2 NW4 19-94-54, Yankton, SD.
Parcel #02.019.100.275
Current value: **NACO $17,500/NAC1O $231,400**
Assessor's Recommendation: **NACO No Change/NAC1O No Change**
A motion was made by Klimisch and seconded by Swensen to lower the Value of NACO to $14,400 and NAC1O to $189,800. Roll call vote was taken with Klimisch, Swensen and Healy voting aye; Kettering and Loest voted nay; motion carried. 3-2.

James Gunderson, S2 NE4 34-94-54, Mission Hill, SD.
Parcel #06.034.100.200
Current value: Current value: **AGA $195,380/NAA1O $118,300/AGA1 $17,800**
Assessor's Recommendation: **AGA No Change/NAA1O No Change/AGA1 No Change**
A motion was made by Klimisch and seconded by Swensen to change values for AGA $160,200, NAA1O $97,000 and AGA1 $14,600. Roll call vote was taken with Klimisch, Swensen and Healy voting aye; Kettering and Loest voted nay; motion carried. 3-2.

David Healy, Parcel C N2 SW4 & Parcel B Exc Lt 1 NW4 ABTS Add, 35-94-55, Mission Hill, SD.
Parcel #06.035.300.400
Current value: **AGC $24,961/NAA1O $55,000**
Assessor's Recommendation: **AGC No Change/NAA1O No Change**
A motion was made by Klimisch and seconded by Swensen to reduce valuation 18% on all classifications. Roll call vote was taken Healy abstain, Klimisch, Swensen voted aye; Kettering and Loest voted nay. Motion failed 2-2. A motion was made by Klimisch and seconded by Swensen to reduce valuation 18% on all classifications due to the negative affect of concentrated animal feeding operations. Roll call vote was taken Healy abstain, Klimisch and Swensen voted aye; Kettering and

Loest voted nay. Motion failed 2-2. A motion was made by Klimisch and seconded by Swensen to reduce valuation 15% on all classification due to the negative affect of concentrated animal feeding operations. Roll call vote was taken Healy abstain, Klimisch and Swensen voted aye; Kettering and Loest voted nay. Motion failed 2-2.

David Healy, NE4, 10-95-55, Mission Hill, SD.
Parcel #07.010.100.100
Current value: **AGA $297,747/AGA1 $99,960**
Assessor's Recommendation: **AGA $425,325/AGA1 142,800**
Motion was made by Klimisch and seconded by Swensen to increase valuation 12% from local board value on all classifications. Roll call vote was taken Healy abstain, Klimisch, Swensen voted aye; Kettering and Loest voted nay. Motion failed 2-2. A motion was made by Klimisch seconded by Swensen to increase valuation 20% from local board value on all classifications. Roll call vote was taken Healy abstain, Klimisch, Swensen voted aye; Kettering and Loest voted nay. Motion failed

Dianne List, E953' E2 SW4 South of Highway, 4-93-56, Yankton, SD.
Parcel #09.004.300.200
Current value: **AGA $94,284/NAA1 $33,500/AGA1 $5,800**
Assessor's Recommendation**: AGA No Change/NAA1 $0/AGA1 No Change**
A motion was made by Kettering and seconded by Swensen to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Kettering, Swensen, Healy, Klimisch and Loest voted aye; motion carried 5-0.

Ronald Kulish, NE4, 15-95-57, Yankton, SD.
Parcel #15.015.100.100
Current value: **AGA $422,411/AGA1/ $153,900/NAA1O $57,800/NAA1 $135,600**
Assessor's Recommendation**: AGA No Change/AGA1 No Change/ NAA1O No Change/NAA1 $130,600**
A motion was made by Klimisch and seconded by Healy to accept the Assessor's valuation recommendation on the above referenced property. Roll call vote was taken with Kettering, Healy, Swensen, Klimisch and Loest voted aye; motion carried 5-0.

A motion was made by Kettering and seconded by Loest to recess for 5 minutes. All present voted aye; motion carried.

A motion was made by Swensen and seconded by Loest to reconvene. All present voted aye; motion carried.

A motion was made by Swensen and seconded by Healy to approve 112 Elderly Tax Freeze applications as recommended by the Director of Equalization. Roll call vote was taken with Swensen, Healy, Klimisch and Loest voting aye; Kettering voting nay; motion carried. 4-0

A motion was made by Kettering and seconded by Swensen to approve the one Paraplegic Veteran Exemption applications for a reduction of $138,700 in total assessed value. Roll call vote was taken with Kettering, Swensen, Healy, and Loest Voting aye; Klimisch abstain. Motion carried 4-0.

A motion was made by Swensen and seconded Healy to approve 42 applications for Disabled Veteran exemptions. Roll call vote was taken with Swensen, Healy, Kettering and Loest Voting aye; Klimisch abstain. Motion carried 4-1.

A motion was made by Kettering and seconded by Healy to approve the following tax exempt properties. Exemptions are 100% unless otherwise noted: **Isaac Walton League of Yankton County** 01.007.300.150, **Gayville Community Cemetery** 01.012.400.150 and 01.012.400.175, **Trinity Lutheran Church Cemetery Association** 01.037.100.100, **Anthony Leggett & John A Leggett Family Farm Trust** 02.001.200.210, **Volin Cemetery Association** 02.013.400.100, **St John E.L. Church** 02.019.100.100, **Vangen Norsk Evangelisk Lutherske Menighed** 02.030.300.125, **S. Hinseth Etal** 03.003.400.400, **Broom Tree Farm Retreat Ministries** 03.007.300.350 (100% exempt on buildings), **Trondhjem Evanelisk Lutherske Menighed of Hauges Synod** 03.021.400.200, **Faith United Lutheran Church** 03.033.100.110, **Zion Cemetery Association, Inc** 03.033.100.111, **Norske Evangelical Lutheran Meldahl Church** 04.005.100.005, **TV Baptist Cemetery Association** 04.023.100.020, **Turkey Valley Lutheran Church** 04.024.400.020, **Aggergaard Memorial Cemetery AKA Hillcrest Cemetery** 04.036.200.010, **Yankton Area Progressive Growth** 05.009.100.450 (0.00 exempt), **Heartland Humane Society Inc**. 05.010.300.316, **National Field Archery Association Foundation** 05.016.400.300**, Broom Tree Farm Retreat Ministries** 07.012.100.100 (100% exempt on buildings and 100% exempt on 80 acres), 07.012.400.100 (0% exceeds 80 acres limit allowed), **Walshtown Township** 07.017.200.350, **Walshtown Community Church** 07.014.300.150, **Roman Catholic Cemetery** 07.027.200.200, **ELIM Cemetery Association** 08.008.100.010, **Our Redeemer Lutheran Church** 08.019.400.030 (50% exempt), **St. Columba Church, Mayfield** 08.034.100.010, **4030 Foundation** 10.036.110.101, **City of Yankton** 10.036.110.100, 10.036.110.040, 10.036.300.363, 10.036.300.366, 10.036.300.464, 10.036.300.465, **Lewis & Clark Behavioral Mental Health Services** 10.036.110.102, 10.036.300.364, 10.036.300.365, **Beth Norsk Evangelical Lutheran Menighed (Cemetery)** 11.001.200.110, **Bethlehem Lutheran Church (Cemetery)** 11.001.300.110, **Dennis Braunesreither (Cemetery)** 11.009.400.160, **Martinus Lutheran Church** 11.014.300.250**, Mueller Family Cemetery** 11.018.400.205, **Sigel Parish Hall** 11.023.100.110, **Rodney A. Rah** 11.025.400.150, **Martinus Cemetery, Inc** 11.026.300.210, **Elizabeth Calleson Est (Cemetery)** 11.030.400.410, **Donald E. & Lois Kirschenman** 12.008.250.000, **Peace Christian Reformed Church** 12.009.400.250, **Bethlehem Norsk Evangelical Lutheran Church** 12.011.300.300, **Bethlehem Lutheran Church** 12.014.300.200, **Maple Grove Cemetery Association** 13.005.300.300, **Sioux Council BSA** 13.008.200.300, **House of Mary Shrine** 13.013.100.144, 13.013.300.510, 13.013.300.515, 13.013.300.520, 13.013.300.585, 13.013.300.710, 13.013.300.723, 13.013.600.991, 13.013.600.992, 13.013.600.993, **Yankton Sioux Tribe** 13.013.600.968, 13.013.600.973, 13.013.600.974**, Polish Catholic Congregation (Cemetery)** 14.005.100.150, **Public Cemetery** 14.011.400.150, **Roman Catholic Church of St. Wenceslaus** 14.033.200.420, **St John the Baptist Church of Lesterville** 15.021.100.450, **Civil Cemetery Association** 15.029.200.150, **Our Savior's Evangelical Lutheran Church of Yankton** 16.004.300.111, **Our Savior's Lutheran Congregation** 16.009.100.110, **James River Norske Evageleck Lutherick** 16.011.400.150, **Zion American Lutheran Church (Cemetery)** 16.028.300.305, **German Reformed Odessa Church (Cemetery)** 16.031.100.150, **Cemetery** 16.031.300.350, **Hoffnunge Reformed Church Gemeinde** 16.034.100.150, **Community Center of Gayville** 31.100.010.140, **Lutheran Church (Gayville)** 31.100.016.090 and 31.100.015.090, **Gayville-Volin United Methodist Church**

31.100.016.140, **City of Irene** 37.100.009.115, **Ernie Pecenka Community Center** 40.100.005.150, 40.100.006.160, **Town of Lesterville** 40.100.005.170, 40.100.005.180, **Lesterville Fire Department** 40.100.005.245, **Lesterville Community Club** 40.100.006.180, **St John Baptist Catholic Church (Lesterville)** 40.200.002.120, **Roman Catholic Parish (Lesterville)** 40.300.001.050, **Harvest Independent Baptist Church** 46.700.025.010, **Mission Hill Cemetery Association** 46.700.025.020, 46.700.025.055, **Lutheran Church** 46.700.025.090, **City of Volin** 72.200.013.020, **Wintz & Ray Funeral Home & Cremation Service** 78.010.001.040, **Garden of Charity Non-Profit** 78.010.001.045**, Ability Building Services Inc** 78.010.001.065, **Sacred Heart Health Services** 78.025.014.000, **Sacred Heart Hospital** 78.065.010.050 (90.64% exempt of Benedictine Center; 82.09% exempt of Pavilion Building; 80% exempt of Wellness and Rehab Center), **Mount Marty Hospital Association** 78.065.010.100, **Benedictine Convent of the Sacred Heart** 78.065.010.105, 78.065.010.106, 78.065.010.110, 78.065.010.120, **Yankton Baptist Church** 78.070.001.080, **Dakota Conference Corp of Seventh-Day Adventists** 78.110.070.050, **Habitat for Humanity of Yankton County** 789.110.070.110, **XYZ Inc** 78.150.003.200 (0% exempt), , **First United Methodist Church** 78.171.002.002,**Yankton Area Progressive Growth, Inc.** 78.179.000.000, **XYZ Inc** 78.210.003.030 (0% exempt), **Onward Yankton Inc** 78.230.026.030. **Calvary Baptist Church** 78.235.000.055, **Sacred Heart Health Services** 78.245.500.015 (0% exempt), 78.245.500.026 (94.55% on Medical Office, 100% on Surgical Center, 11% on land), 78.245.500.029, **Presbyterian Church** 78.265.300.300, **Riverview Park Reformed Church** 78.340.007.040, **XYZ Inc** 78.380.002.040 (0% exempt), **Sacred Heart Catholic Church** 78.430.004.180, **Yankton Area Arts Association** 78.430.005.050, **Roman Catholic Church of the Sacred Heart** 78.430.005.025, 78.430.005.070, 78.430.005.150, 78.430.005.160, 78.430.005.180, 78.430.019.080, **Antioch Baptist Church** 78.430.006.080, **Roman Catholic School** 78.430.020.090, **Heritage Homes, Inc** 78.430.020.170, **Habitat for Humanity of Yankton County** 78.430.023.050, **Yankton Homeless Shelter Inc**. 78.430.045.110, **Yankton Area Adjustment Training Center** 78.430.062.080 and 78.430.063.020, **Abundant Life Ministries** 78.430.067.170, **Yankton Area Adjustment Training Center** 78.465.003.060 and 78.465.003.130, **Prince of Peace ELC** 78.490.005.100, **Planning & Development District III** 78.550.001.050, **Club 12-24** 78.610.001.020 and 78.610.001.170, **Yankton County 4-H Club** 78.620.002.120, **Yankton Women's/Children's Center** 78.660.001.024 and 78.660.001.025, **Ability Building Services** 78.660.001.050, **Mount Marty Hospital Association** 78.680.001.030, **Sacred Heart Health Services** 78.680.001.160, **Redeeming Grace Bible Church** 78.690.004.150**, First Assembly of God Church** 78.735.000.030, **Yankton Baptist Church** 78.760.002.200, **St Benedict Catholic Church** 78.785.001.010 and 78.785.002.060,**Yankton Church Holdings** 78.790.012.165 and 78.790.012.170, **Ernest Bowyer Post #791** 78.790.013.130, **Scottish Rite Temple Association** 78.790.024.180, **Lewis & Clark Theatre, Inc.** 78.790.026.030, **Faith Christian Fellowship** 78.790.048.110, **United Church of Christ** 78.790.049.050, **United Church of Christ Congregational** 78.790.049.090, **First Congregational Church of Yankton** 78.790.049.120, **Christ Church Episcopal, Inc** 78.790.050.010 and 78.790.050.160, **Lewis & Clark Mental Health Center** 78.820.001.030, **Lewis & Clark Behavioral Health Services** 78.820.001.080, 78.820.001.120, **First United Methodist Church** 78.820.002.080, 78.820.002.100 and 78.820.003.160, **Yankton Church of Christ** 78.880.007.260, **St. Johns Evangelical Church** 78.890.015.120, **Mount Marty College, Inc** 78.890.022.090, **Ability Building Services Inc** 78.940.015.020, **Yankton Trinity Lutheran Church** 78.940.036.040, 78.940.036.070 and 78.940.036.180, **Yankton Area Adjustment Training Center** 78.940.037.120, **Stephen's House**

Inc. 78.940.037.170, **Mount Marty Hospital Association** 78.940.041.090, **Roman Catholic Church** 78.980.006.010, **Christ the King Lutheran Church** 78.980.006.085, **Corp of Bishops Church of Latter Day Saints** 78.980.006.100, **Yankton Congregation of Jehovah's Witnesses** 78.980.007.082, **Yankton Area Progressive Growth** 78.980.008.020, 78.980.008.100, 78.980.009.040, **National Field Archery Association Foundation** 78.980.017.105, 78.325.017.110, 78.980.017.114, 78.980.017.116, 78.980.017.121, 78.325.017.135, 78.980.017.135, 78.980.017.140, 78.980.017.145 and 78.980.017.163, **BPO Elks Lodge #994** 78.990.001.026, **Sacred Heart Health Services** 78.990.011.100, **Yankton Area Adjustment Training Center** 78.990.012.250, **Yankton Area Progressive Growth** 78.990.012.271 (0% exempt), **Benedictine Convent of Sacred Heart DBA Sacred Heart Monastery** 78.990.013.021, **Mount Marty College Inc**. 78.990.013.050, **Benedictine Convent of the Sacred Heart** 78.990.013.110. Roll call was taken with Kettering, Healy, Klimisch, Swensen and Loest voted aye; motion carried 5-0.

A motion was made by Swensen and seconded by Healy to adjourn as County Board of Equalization. All present voted aye; motion carried.

Cheri Loest
County Commission Chair

ATTEST:
Patty Hojem, County Auditor

YANKTON COUNTY COMMISSION MEETING
April 21, 2020

The regular meeting of the Yankton County Commission was called to order by Chair Cheri Loest at 6:00 PM on Tuesday, April 21, 2020.

Roll call was taken with the following Commissioners present: Joseph Healy (via phone), Dan Klimisch (via phone), Don Kettering, Gary Swensen and Cheri Loest.

There were no conflicts of interest reported by Commissioners.

Action 20149C: A motion was made by Kettering and seconded by Klimisch to approve the meeting agenda. Roll call vote was taken with Kettering, Klimisch, Healy, Swensen and Loest voting aye; motion carried, 5-0.

There were public comments from Gary Swensen and Joseph Healy.

Chair Loest closed public comment.

Action 20150C: A motion was made by Healy and seconded by Klimisch to approve the minutes of the April 7, 2020 meeting. Roll call vote was taken with Healy, Klimisch, Kettering, Swensen and Loest voting aye; motion carried, 5-0.

Action 20151C: A motion was made by Healy and seconded by Kettering to approve the following claims: **Commissioners:** Vast Business (Utilities) $52.50, First Bankcard (Supplies) $9.57, Yankton Daily P & D (Publishing's) $779.58; **Elections:** McLeod's Printing & Office Supply (Supplies) $2,100.00, Menards (Supplies) $98.30, Qualified Presort Services (Supplies) $50.49;**Court:** Harmelink & Fox Law Office (Professional Services) $1,573.27, Days Inn Yankton (Professional Services) $150.00, Horn Law Office LLC (Delinquent/Minor) $1,244.50, Kennedy Pier Loftus & Reynolds, LLP (Professional Services) $133.60, Koletzky Law Office (Professional Services) $891.10, Department of Health (Lab-March 2020) $960.00, Dean Schaefer (Professional Services) $843.00, Thomson Reuters (Supplies) $77.25; **Auditor:** Vast Business (Utilities) $175.72, Culligan (Supplies) $21.00, Qualified Presort Services LLC (Supplies) $183.98, Security Shredding Services (Professional Services) $35.00, One Office Solution (Supplies) $32.62; **Treasurer:** Vast Business (Utilities) $209.48, Qualified Presort Services, LLC (Supplies) $272.39, Security Shredding Services (Professional Services) $35.00; **Data Processing:** Vast Business (Utilities) $999.78, First Bankcard (Maintenance) $154.35, Miller Consulting LLC (Maintenance) $2,510.00; **States Attorney:** Century Business Products (Rentals) $374.27, Executive MGMT Finance (Utilities) $25.00, Miller Consulting LLC (Maintenance) $1,500.00, Qualified Presort Services (Supplies) $52.88, Staples Credit Plan (Supplies) $939.50, Security Shredding Services (Professional Services) $140.00; **Clerp:** SDACC (Catastrophic Legal 1st Qtr.) $9,589.00; **Government Building:** Vast Business (Utilities) $26.25, Skilly's Lawn Services (Maintenance) $120.00, First Bankcard (Supplies) $17.41, First Bankcard (Maintenance) $21.15, JCL Solutions (Supplies) $332.31, Mead Lumber (Supplies) $107.50, Menards (Supplies) $208.59, MidAmerican Energy

(Utilities) $411.97; **Director of Equalization:** Vast Business (Utilities) $229.50, EcoWater System (Supplies) $30.00, First Bankcard (Travel) $483.84, Miller Consulting LLC (Maintenance) $250.00, Qualified Presort Services (Supplies) $21.32, Security Shredding Services (Professional Services) $35.00, One Office Solution (Supplies) $42.12, Yankton Daily P & D (Publishing's) $232.65; **Register of Deeds:** Vast Business (Utilities) $177.50, Executive MGMT Finance (Utilities) $25.00, Miller Consulting LLC (Maintenance) $420.00, Microfilm Imaging Systems (Rentals) $336.00, Qualified Presort Services LLC (Supplies) $38.89, One Office Solution (Supplies) $542.63; **VA:** Vast Business (Utilities) $26.25, Qualified Presort Services LLC (Supplies) $5.52; **Safety Center Building:** Mark's (Maintenance) $1,058.96, Vast Business (Utilities) $810.74, City of Yankton (Utilities) $60.50, City of Yankton (Dumpster Fees) $200.00, Skilly's Lawn Services (Maintenance) $120.00, Yankton Home & Garden (Maintenance) $97.50, First Bankcard (Maintenance) $14.90, Kone Inc. (Maintenance) $315.06, Menards (Maintenance) $31.96, Menards (Supplies) $65.84, MidAmerican Energy (Utilities) $1,248.38, Olson's Pest Technicians (Maintenance) $133.00; **Sheriff:** City of Yankton (Fuel) $2,308.40, Culligan (Supplies) $35.00, Pennington County Jail (Travel) $253.67, Qualified Presort Services LLC (Maintenance Contracts) $96.74, M.T. & R.C. Smith (Work Comp Audit) $865.00, M.T. & R.C. Smith (General Liability Audit) $302.00; **County Jail:** Avera Medical Group (Professional Services) $1,929.75, Charm-Tex (Supplies) $287.60, Culligan (Food Services) $18.00, Diamond Drugs (Professional Services) $802.58, Menards (Supplies) $149.25, Correctional Risk Services (Inmate Medical Liab Ins) $768.95, Yankton Rexall Drug Co (Professional Services) $905.85, Yankton Medical Clinic (Professional Services) $1,131.00; **Juvenile Detention:** Minnehaha County Juvenile Detention Center (Rentals) $16,346.10; **Care of Poor:** Hansen Funeral Home INC (Professional Services) $1,250.00, Qualified Presort Services LLC (Supplies) $122.25, Thomson Reuters (Supplies) $77.25; **Public Health Nurse:** Vast Business (Utilities) $239.16, TIAA Commercial Finance (Rentals) $70.96, Qualified Presort Services (Supplies) $82.09; **Ambulance:** Avera Education & Staffing (Supplies) $490.00, Avera Sacred Heart Hospital (Professional Services) $190.89, Vast Business (Utilities) $182.37, The UPS Store 6716 (Supplies) $100.00, Bound Tree Medical LLC (Supplies) $1,478.46, City of Yankton (Fuel) $417.11, Change Healthcare (Professional Services) $152.77, First Bankcard (Fuel) $545.46, First Bankcard (Supplies) $280.29, First Bankcard (Professional Services) $15.96, First Bankcard (Travel) $70.00, Graham Tire Yankton (Professional Services) $25.00, Janssen's Garbage Service (Utilities) $300.00, Miller Consulting LLC (Maintenance) $80.00, Menards (Supplies) $50.90, Olson's Pest Technicians (Maintenance) $114.00, Qualified Presort Services (Supplies) $38.63, M.T. & R.C. Smith (Work Comp Audit) $565.00; **Mental Illness Board:** Minnehaha County Auditor (Hearings) $253.58, Darcy Lockwood (Hearings) $36.00, Mark Katterhagen (Hearings) $36.00, Lewis & Clark Behavioral Health (Hearings) $1,602.00, Lucille M. Lewno (Hearings) $616.50; **Planning & Zoning:** Vast Business (Utilities) $62.50, First Bankcard (Travel) $36.50, Miller Consulting LLC (Maintenance) $290.00, Microfilm Imaging Systems, Inc. (Rentals) $70.00, Pheasantland Industries (Supplies) $16.76, Qualified Presort Services, LLC (Supplies) $41.17, One Office Solution (Supplies) $37.71, Yankton Daily P & D (Publishing's) $170.50; **Road & Bridge:** A-OX Welding Supply Co (Supplies) $28.26, Kopetsky's Ace Hardware (Supplies) $15.18, Kopetsky's Ace Hardware (Bridges) $19.98, Bomgaars (Supplies) $177.97, Bomgaars (Bridges) $33.94, B-Y Electric (Utilities) $77.80, B-Y Water District (Utilities) $81.75, Bierschbach Equipment & Supply (Supplies) $1,201.27, Butler

Machinery Co. (Supplies) $1,178.54, Vast Business (Utilities) $167.52, Brock White Company LLC (Supplies) $10,416.00, Mills & Miller (Supplies) $1,699.50, Cox Auto Supply, Inc. (Supplies) $203.51, Concrete Materials (Supplies) $5,909.56, Concrete Materials (Bridges) $2,738.70, CenturyLink (Utilities) $61.68, Clarks Rental Inc. (Supplies) $6.00, CHS (Fuel) $15,170.35, Ehresmann Engineering Inc. (Supplies) $51.30, Ehresmann Engineering Inc. (Bridges) $90.66, First Bankcard (Travel) $63.52, Fastenal Industrial & Construction Supply (Supplies) $92.70, GeoTek Engineering & Testing Services Inc. (Professional Services) $462.00, Janssen's Garbage Services (Utilities) $45.00, Mead Lumber (Supplies) $322.49, Menards (Supplies) $289.43,Midwest Radiator & Exhaust (Supplies) $30.00, MidAmerican Energy (Utilities) $425.23, Riverside Hydraulics & Labs (Supplies) $251.72, M.T. & R.C. Smith (Work Comp Audit) $1,896.00, M.T. & R.C. Smith (General Liability Audit) $860.00, M.T. & R.C. Smith (Equipment Updates) $1,073.00, Transource (Supplies) $886.20, Spencer Quarries Inc. (Bridges) $7,711.46, Slowey Construction Inc. (Bridges) $537.92, Southeastern Electric Cooperative Inc. (Utilities) $112.88, Truck Trailer Sales Services, Inc., (Supplies) $12.50, Truck Trailer Sales Services, Inc. (Maintenance) $709.50, Midwest Tire Admit-TMA (Maintenance) $75.19, Uline (Supplies) $395.60, One Office Solution (Supplies) $57.79, Yankton Daily P & D (Professional Services) $61.44; **Emergency 911 Fund:** Vast Business (Utilities) $110.59, CenturyLink (Utilities) $83.20, Golden West Telecommunications (Utilities) $145.00; **Emergency Management:** B-Y Electric (Utilities) $53.65, Hanson Briggs Specialty Advertising Inc. (Supplies) $121.84, Concrete Materials (Flood) $384.56, First Bankcard (Professional Services) $319.30, First Bankcard (LEPC) $245.06, First Bankcard (Supplies) $416.07, First Bankcard (Other) $477.81, First Bankcard (Disaster Plan) $508.51, Fastenal Industrial & Construction Supply (Disaster Plan) $598.86, Leaf (Rentals) $90.00, Miller Consulting LLC (Maintenance) $620.00,Menards (Disaster Plan) $54.83, Menards (Supplies) $144.78, Qualified Presort Services (Supplies) $28.22, SD Federal Property Agency (Disaster Plan) $2,854.00,Tabor Lumber Cooperative (Supplies) $135.88, One Office Solution (Supplies) $120.07, One Office Solution (Disaster Plan) $100.34, Yankton Computer & Network Service (Professional Services) $112.50; **Government Buildings:** Direct Technologies LLC (Professional Services) $3,256.72; **24/7 Program:** Pharmchem Inc. (Supplies) $2,866.90; **Non-Departmental:** Satellite Tracking of People (Tracking Monitors) $146.25, Byron Nogelmeier (Cam Daily Fee) $1,426.00, Byron Nogelmeier (Scram Fee) $99.00, SD Department of Revenue (HSC Services) $4,246.52, SD Department of Revenue (Redfield Services) $60.00, SD Department of Revenue (Motor Vehicle Fees) $644.799.86, SD Department of Revenue (Waste Fees) $5,335.25, SD Department of Revenue (ROD Fees) $1,530.00, SDACO (M & PR Fund) $534.00; General Fund $70,919.03, Road & Bridge, $55,701.04, Emergency Management, 7,386.28. Roll call vote was taken with Healy, Kettering, Swensen, Klimisch and Loest voting aye; motion carried, 5-0.

Action 20152AUD: A motion was made by Healy and seconded by Kettering to approve the Auditor's Monthly Settlement with the Treasurer and Pooled Cash Report as of March 31, 2020 showing Total Cash of $8,619,141.25. The General Fund was $4,447,403.91; Special Funds were $1,794,808.50; and Trust and Agency Funds were $2,376,928.84adding to a Grand Total of General Ledger Cash and Investments of $8,619,141.25. A detailed report is on file with the County Auditor. Roll call vote was taken with Healy, Kettering, Klimisch, Swensen and Loest voting aye; motion carried, 5-0.

Action 20153MI: A motion was made by Healy and seconded by Kettering to approve the Mental Illness Hearings 1st quarter report for 2020. A detailed report is on file with the County Auditor. Roll call vote was taken with Healy, Kettering, Swensen, Klimisch and Loest voting aye; motion carried, 5-0.

Highway Superintendent Mike Sedlacek appeared for approval on items: Agribusiness Grant Resolution and Right of Way applications. Fuel bids from Stern Oil and CHS Farmers Alliance were also presented for approval.

Action 20154Hwy: A motion was made by Kettering and seconded by Healy to approve the Right of Way application from Midco in Township 93-56. Roll call vote was taken with Kettering, Healy, Klimisch, Swensen and Loest voting aye; motion carried, 5-0.

Action 20155Hwy: A motion was made by Klimisch and seconded by Healy to approve the Right of Way application from Bon Homme Yankton Electric in Township 94-56. Roll call vote was taken with Klimisch, Healy, Kettering, Swensen and Loest voting aye; motion carried, 5-0.

Action 20156Hwy: A motion was made by Klimisch and seconded by Healy to approve the Agribusiness Grant Resolution. Roll call vote was taken with Klimisch, Healy, Swensen, Kettering and Loest voting aye; motion carried, 5-0.

Action 20157Hwy: A motion was made by Kettering to accept the fuel bid from CHS Farmers Alliance. Motion died for lack of second.

Action 20158Hwy: A motion was made by Klimisch and seconded by Kettering to approve the Diesel Fuel for $1.34 from CHS Farmers Alliance and Stern Oil Company, $1.2832 for Gasoline. Roll call vote was taken with Klimisch, Kettering and Loest voting aye; Healy and Swensen voting nay; motion carried, 3-2.

Chair Loest presented a letter of support to South Dakota Department of Transportation's Better Utilizing Investments to Leverage Development (BUILD) grant. The project reconstructs a 30-mile rural road segment connecting Yankton and Clay Counties and Vermillion and Yankton City and several towns to I-29 and Sioux Falls. It was the consensus of the board to approve the letter of support.

Highway Superintendent Mike Sedlacek presented the County Highway Department Agreement for use and restoration of haul road for any additions or changes to the agreement. Sedlacek also requested to hire a part time position. Commissioner Swensen wanted it noted he was opposed to the request. Commissioner Klimisch also opposed.

Action 20159W: A motion was made by Healy and seconded by Kettering to approve the Joint Powers Agreement for Weed Spraying with South Dakota Department of Transportation. Roll call vote was taken with Healy, Kettering, Klimisch and Loest voting aye; Swensen voting nay; motion carried 4-1.

Action 20160N: A motion was made by Swensen and seconded by Klimisch to accept the 1st quarter 2020 report for the Nurse and WIC office. Roll call vote was taken with Swensen, Klimisch, Kettering, Healy and Loest voting aye; motion carried. 5-0

Yankton County Ambulance Director Steve Hawkins appeared before the board to present his quarterly report. Hawkins said Yankton County EMS has received $25,336.74 from US Health and Human Services as part of the CARES Stimulus. The money is to be used for COVID-19 response expenses such as salaries, OT, supplies and utilities. Hawkins also requested temporary ambulance drivers for the department in preparation of the COVID-19 surge. The board approved the request to advertise for the position.

Action 20161AMB: A motion was made by Healy and seconded by Klimisch to approve Emergency Medical Services 1st quarter report for 2020. A detailed report is on file with the County Auditor. Roll call vote was taken with Healy, Klimisch, Kettering, Swensen and Loest voting aye; motion carried, 5-0.

Action 20162ROD: A motion was made by Kettering and seconded by Swensen to approve the Register of Deeds 1st quarter report for 2020. A detailed report is on file with the County Auditor. Roll call vote was taken with Kettering, Swensen, Healy, Klimisch and Loest voting aye; motion carried, 5-0.

Action 20163S: A motion was made by Healy and seconded by Klimisch to approve the Sheriff and Jail 1st quarter report for 2020. A detailed report is on file with the County Auditor. Roll call vote was taken with Healy, Klimisch, Swensen, Kettering and Loest voting aye; motion carried, 5-0.

Action 20164VSO: A motion was made by Swensen and seconded by Kettering to approve VSO Michael McDonald's 1st quarter report for 2020. A detailed report is on file with the County Auditor. Roll call vote was taken with Swensen, Kettering, Healy, Klimisch and Loest voting aye; motion carried, 5-0.

Action 20165Welfare: A motion was made by Healy and seconded by Kettering to approve the Welfare Office's 1st quarter report for 2020. A detailed report is on file with the County Auditor. Healy, Kettering, Swensen, Klimisch and Loest voting aye; motion carried, 5-0.

Action 20166Z: A motion was made by Kettering and seconded by Klimisch to adopt the following resolution Whereas it appears, Jamesville Colony, owner of record, has caused a plat to be made of the following real property: Govt Lt 2 exc H1 & Govt Lt 3 exc H1 and Lt H2 and Govt Lt 4 and Govt Lt 5, S2-T95N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to

endorse on such the proper resolution and certify the same. Roll call vote was taken with Kettering, Klimisch, Swensen, Healy and Loest voting aye; motion carried, 5-0.

Action 20167Z: A motion was made by Klimisch and seconded by Healy to adopt the following resolution Whereas it appears White Crane Estates, owner of record, has caused a plat to be made of the following real property: Lts 46 & 58, Crestview Homes Subdivision, NE1/4, S21/T93N-R56W, County of Yankton, S.D., and has submitted such plat to the Yankton County Planning Commission and the Yankton County Commission for approval. Now therefore be it resolved that such plat has been executed according to law and conforms to all existing applicable zoning, subdivision and erosion and sediment control and the same is hereby approved. The County Auditor is hereby authorized and directed to endorse on such the proper resolution and certify the same. Roll call vote was taken with Klimisch, Healy, Kettering, Swensen and Loest voting aye; motion carried, 5-0.

Action 20168T: A motion was made by Klimisch and seconded by Healy to approve the abatement request for parcel 14.004.100.100 in the amount of $307.33. Roll call vote was taken with Klimisch, Healy, Swensen, Kettering and Loest voting aye; motion carried, 5-0.

Action 20169C: A motion was made by Klimisch and seconded by Swensen to recess the commission meeting for five minutes. Roll call vote was taken with Klimisch, Swensen, Kettering, Healy and Loest voting aye; motion carried, 5-0.

Action 20170C: A motion was made by Swensen and seconded by Kettering to reconvene. Roll call vote was taken with Swensen, Kettering, Klimisch, Healy and Loest voting aye; motion carried, 5-0.

Deductibles: Chair Loest read property insurance deductible quotes from Roger Smith, which were presented at the April 7, 2020 commission meeting. It was the consensus of the board to leave the county deductible as is except for an increase for county vehicles and trailers from the current $1,000 deductible to $2,500.

County Health Insurance: Chair Loest read Wellmark Blue Cross Blue Shield Insurance quotes from Representative Julie Auch for the 2020-2021 county health insurance.

Action 20171C: A motion was made by Healy and seconded by Kettering to approve the three plans submitted by Wellmark Blue Cross with the county paying $693.15 of the premium and the employees choosing which plan they preferred. The motion included the county paying $750.00 for an employee who reaches their deductible. Roll call vote was taken with Healy, Kettering, Swensen, Klimisch and Loest voting aye; motion carried, 5-0.

Taskforce: Chair Loest read recommendations from the Ambulance Taskforce which were presented at the April 7 commission meeting.

Action 20172C: A motion was made by Kettering and seconded by Healy to approve the recommendations as presented. Roll call vote was taken with Kettering, Healy, Klimisch and Loest voting aye; Swensen voting nay; motion carried, 4-1.

Floodplain Permits: Commissioner Klimisch presented several options for the flood plain development permits.

Action 20173C: A motion was made by Kettering and seconded by Healy to approve Option C - $100.00 for new construction of buildings, houses, modifications to structures or improvements and $25.00 for lighter work, including excavation, filling, dredging, land clearing and grading. Roll call vote was taken with Kettering, Healy, Klimisch and Loest voting aye; Swensen voting nay; motion carried, 4-1

There was one public comment from Gary Swensen. Commissioner Kettering objected.

Chair Loest closed public comment.

Commissioner updates: Items mentioned were public comment and a work session with Planning and Development staff on April 23 at 7:00 p.m. Commissioner Swensen reported he has a conference call on April 22 with Washington D.C.

Action 20174C: A motion was made by Healy and seconded by Kettering to recess the regular session at 8:50 pm and convene in executive session to discuss litigation SDCL 1-25-2(3) and personnel issues SDCL 1-25-2(1). Roll call vote was taken with Healy, Kettering, Klimisch, Swensen and Loest voting aye; motion carried, 5-0.

Action 20175C: A motion was made by Swensen and seconded by Healy to adjourn the executive session at 9:40 pm and reconvene in regular session. Swensen, Healy, Kettering, Klimisch and Loest voted aye; motion carried, 5-0.

Action 20176C: A motion was made by Healy and seconded by Kettering to authorize Anthony Lamb to proceed as discussed on settlement with JHGAS Farms. Roll call vote was taken with Healy, Kettering, and Loest voting aye; Swensen nay; Klimisch abstain; motion carried 3-1-1.

Commissioner Klimisch left the meeting.

Action 20177C: A motion was made by Swensen and seconded by Kettering to adjourn. Swensen, Kettering, Healy and Loest voted aye; motion carried 4-0.

The next regular meeting will be Tuesday, May 5, 2020 at 6:00 p.m.

Cheri Loest, Chair
Yankton County Commission

ATTEST:
Patty Hojem, County Auditor

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 111 COMMISSIONERS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-01769	AGC OF SOUTH DAKOTA	I-202004223860	101-5-111-42700	TRAVEL-COMMISSIONERS		50.00
01-04009	RIVER RAT PRODUCTIONS	I-202004303947	101-5-111-42200	PROF SERVICES-COMMISSIONERS		550.00
01-14001	YANKTON COUNTY OBSERVER	I-202005013963	101-5-111-42300	PUBLISHINGS-COMMISSIONERS		197.27
				DEPARTMENT 111 COMMISSIONERS	TOTAL:	797.27

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 120 ELECTIONS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02849	ALPHAGRAPHICS OF SIOUX	I-202004223864	101-5-120-42600	SUPPLIES-ELECTIONS		2,465.00
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-120-42600	SUPPLIES-ELECTIONS		17.41
01-21042	VERIZON	I-202005013969	101-5-120-42400	RENTALS-ELECTIONS		320.08
01-22241	ONE OFFICE SOLUTION	I-202005013970	101-5-120-42600	SUPPLIES-ELECTIONS		292.80

DEPARTMENT 120 ELECTIONS TOTAL: 3,095.29

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 130 COURT BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02670	MEGAN REEVES	I-202004223862	101-5-130-42200	PROF SERVICES-CRT		782.80
01-02896	HARMELINK & FOX LAW OFF	I-202004223865	101-5-130-42230	DELINQUENT/MINOR-CRT		1,718.90
01-02896	HARMELINK & FOX LAW OFF	I-202004283886	101-5-130-42230	DELINQUENT/MINOR-CRT		654.81
01-03208		I-202004223855	101-5-130-42210	JUROR FEES-CRT		50.00
01-03208		I-202004223855	101-5-130-42210	JUROR MILEAGE-CRT		4.20
01-03212		I-202004223856	101-5-130-42210	JUROR FEES-CRT		50.00
01-03212		I-202004223856	101-5-130-42210	JUROR MILEAGE-CRT		5.04
01-03221		I-202004223858	101-5-130-42210	JUROR FEES-CRT		50.00
01-03224		I-202004223859	101-5-130-42210	JUROR FEES-CRT		50.00
01-03224		I-202004223859	101-5-130-42210	JUROR MILEAGE-CRT		0.84
01-04169		I-202004223854	101-5-130-42210	JUROR FEES-CRT		50.00
01-04169		I-202004223854	101-5-130-42210	JUROR MILEAGE-CRT		0.84
01-05215	FOX & YOUNGBERG PC	I-202004303949	101-5-130-42200	PROF SERVICES-CRT		15,000.00
01-10061	KENNEDY PIER LOFTUS & R	I-202005013953	101-5-130-42200	PROF SERVICES-CRT		12,120.00
01-12654		I-202004223857	101-5-130-42210	JUROR FEES-CRT		50.00
01-12654		I-202004223857	101-5-130-42210	JUROR MILEAGE-CRT		8.40
01-18801	DEAN SCHAEFER	I-202005013966	101-5-130-42200	PROF SERVICES-CRT		300.00
01-22259	THOMSON REUTERS - WEST	I-202004223873	101-5-130-42600	SUPPLIES-CRT		857.46

DEPARTMENT 130 COURT TOTAL: 31,753.29

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 141 AUDITOR BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-141-42600	SUPPLIES-AUDITOR		94.30
01-22241	ONE OFFICE SOLUTION	I-202005013970	101-5-141-42600	SUPPLIES-AUDITOR		358.82
				DEPARTMENT 141 AUDITOR	TOTAL:	453.12

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 142 TREASURER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-142-42600	SUPPLIES-TREASURER		257.68
				DEPARTMENT 142 TREASURER	TOTAL:	257.68

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 143 DATA PROCESSING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-19004	TYLER TECHNOLOGIES	I-202004283901	101-5-143-42500	MAINTENANCE-DATA		1,886.28
				DEPARTMENT 143 DATA PROCESSING	TOTAL:	1,886.28

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 151 STATES ATTORNEY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-07582	HY-VEE	I-202004303950	101-5-151-42600	SUPPLIES-STATES ATTY		13.99
				DEPARTMENT 151 STATES ATTORNEY	TOTAL:	13.99

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 161 GOVERNMENT BUILDINGS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303929	101-5-161-42500	MAINTENANCE-GOVT CTR		18.58
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303930	101-5-161-42600	SUPPLIES-GOVT CTR		26.99
01-01011	BOMGAARS	I-202004303933	101-5-161-42600	SUPPLIES-GOVT CTR		32.15
01-02001	CITY OF YANKTON	I-202004303941	101-5-161-42800	UTILITIES-GOVT CTR		209.30
01-02001	CITY OF YANKTON	I-202004303941	101-5-161-42800	UTILITIES-GOVT CTR		1,454.23
01-02703	DIRECT AUTOMATION	I-202004223863	101-5-161-42600	SUPPLIES-GOVT CTR		240.00
01-09287	JCL SOLUTIONS	I-202004303952	101-5-161-42600	SUPPLIES-GOVT CTR		115.26
01-12150	MEAD LUMBER	I-202004283895	101-5-161-42500	MAINTENANCE-GOVT CTR		48.75
01-12167	MENARDS	I-202005013957	101-5-161-42500	MAINTENANCE-GOVT CTR		5.48
01-12167	MENARDS	I-202005013957	101-5-161-42600	SUPPLIES-GOVT CTR		31.96
01-12167	MENARDS	I-202005013957	101-5-161-42600	SUPPLIES-GOVT CTR		98.30
01-13018	NEBRASKA AIR FILTER, IN	I-202005013961	101-5-161-42600	SUPPLIES-GOVT CTR		249.17
01-14005	OLSON'S PEST TECHNICIAN	I-202004283898	101-5-161-42500	MAINTENANCE-GOVT CTR		82.00

DEPARTMENT 161 GOVERNMENT BUILDINGS TOTAL: 2,612.17

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 162 DIRECTOR OF EQUALIZATION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-162-42600	SUPPLIES-DOE		28.16
01-21042	VERIZON	I-202005013968	101-5-162-42500	MAINTENANCE-DOE		164.26
				DEPARTMENT 162 DIRECTOR OF EQUALIZATI TOTAL:		192.42

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 163 REGISTER OF DEEDS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-163-42600	SUPPLIES-ROD		46.07
				DEPARTMENT 163 REGISTER OF DEEDS TOTAL:		46.07

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 165 VETERANS SERVICE OFFICER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-165-42600	SUPPLIES-VA		13.25
				DEPARTMENT 165 VETERANS SERVICE OFFIC TOTAL:		13.25

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 169 SAFETY CENTER BUILDING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303931	101-5-169-42500	MAINTENANCE-SAFETY CTR		26.98
01-01011	BOMGAARS	I-202004303933	101-5-169-42600	SUPPLIES-SAFETY CTR		62.97
01-02001	CITY OF YANKTON	I-202004303940	101-5-169-42500	MAINTENANCE-SAFETY CTR		12.00
01-02001	CITY OF YANKTON	I-202004303941	101-5-169-42800	UTILITIES-SAFETY CTR		547.03
01-02084	COLE PAPERS INC.	I-202004303943	101-5-169-42600	SUPPLIES-SAFETY CTR		580.97
01-03267	YANKTON HOME & GARDEN	I-202004223866	101-5-169-42500	MAINTENANCE-SAFETY CTR		146.25
01-12167	MENARDS	I-202005013957	101-5-169-42600	SUPPLIES-SAFETY CTR		232.80
01-13001	NORTHWESTERN ENERGY	I-202004223870	101-5-169-42800	UTILITIES-SAFETY CTR		6,768.29
01-13018	NEBRASKA AIR FILTER, IN	I-202004223871	101-5-169-42600	SUPPLIES-SAFETY CTR		842.48

DEPARTMENT 169 SAFETY CENTER BUILDING TOTAL: 9,219.77

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 211 SHERIFF BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02631	CARDMEMBER SERVICES	I-202004283883	101-5-211-42610	FUEL-SHERIFF		90.49
01-02830	THE COLLISION CENTER	I-202004283885	101-5-211-43600	AUTO EQUIPMENT-SHERIFF		260.00
01-02830	THE COLLISION CENTER	I-202004303945	101-5-211-42200	PROF SERVICES-SHERIFF		1,000.00
01-03093	DIVISION OF MOTOR VEHIC	I-202004283887	101-5-211-43600	AUTO EQUIPMENT-SHERIFF		5.00
01-03537	BUSINESS BULLETIN, LLC	I-202004283889	101-5-211-42200	PROF SERVICES-SHERIFF		280.00
01-06073	GRAFIX SHOPPE	I-202004283892	101-5-211-43600	AUTO EQUIPMENT-SHERIFF		214.41
01-12132	MIDCONTINENT COMMUNICAT	I-202004283894	101-5-211-42800	UTILITIES-SHERIFF		115.00
01-13252	NORTHTOWN AUTOMOTIVE	I-202004283897	101-5-211-42500	MAINTENANCE-SHERIFF		911.46
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-211-42520	MAINTENANCE CONTRACTS-SHERIFF		73.30
01-18610	TWO WAY SOLUTIONS INC	I-202004283900	101-5-211-43600	AUTO EQUIPMENT-SHERIFF		2,356.20
01-19120	MIDWEST TIRE ADMIN-/TMA	I-202004283902	101-5-211-42500	MAINTENANCE-SHERIFF		19.72
				DEPARTMENT 211 SHERIFF	TOTAL:	5,325.58

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 212 COUNTY JAIL BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00269	AVERA SACRED HEART HOSP	I-202004283879	101-5-212-42200	PROF SERVICES-JAIL		218.13
01-00377	AMG RADIOLOGY YANKTON	I-202004283893	101-5-212-42200	PROF SERVICES-JAIL		13.75
01-02504	AVERA HOME MEDICAL EQUI	I-202004283881	101-5-212-42200	PROF SERVICES-JAIL		128.75
01-02595	AMG HOSPITALISTS	I-202004283882	101-5-212-42200	PROF SERVICES-JAIL		374.03
01-02631	CARDMEMBER SERVICES	I-202004283883	101-5-212-42500	MAINTENANCE-JAIL		24.74
01-03273	MCKESSON MEDICAL-SURGIC	I-202004283888	101-5-212-42200	PROF SERVICES-JAIL		171.85
01-07582	HY-VEE	I-202004303951	101-5-212-42200	PROF SERVICES-JAIL		115.14
01-12167	MENARDS	I-202005013957	101-5-212-42600	SUPPLIES-JAIL		3.98
01-12167	MENARDS	I-202005013957	101-5-212-42600	SUPPLIES-JAIL		5.96

DEPARTMENT 212 COUNTY JAIL TOTAL: 1,056.33

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 213 CORONER BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-22241	ONE OFFICE SOLUTION	I-202005013970	101-5-213-42600	SUPPLIES-CORONER		264.50
				DEPARTMENT 213 CORONER	TOTAL:	264.50

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 226 YANKTON AREA SEARCH & RES BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303928	101-5-226-42600	SUPPLIES-YASR		73.34
01-02008	COX AUTO SUPPLY INC.	I-202004303942	101-5-226-42600	SUPPLIES-YASR		44.85
				DEPARTMENT 226 YANKTON AREA SEARCH & TOTAL:		118.19

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 331 AIRPORT BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02001	CITY OF YANKTON	I-202004303938	101-5-331-00000	2020 CO SHARE-AIRPORT		15,000.00
				DEPARTMENT 331 AIRPORT	TOTAL:	15,000.00

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 411 CARE OF POOR BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-411-42600	SUPPLIES-POOR RELIEF		151.59
				DEPARTMENT 411 CARE OF POOR	TOTAL:	151.59

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 421 PUBLIC HEALTH NURSE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-421-42600	SUPPLIES-NURSE		71.38
01-18140	OFFICE OF CHILD & FAMIL	I-202005013965	101-5-421-42900	2ND QTR 2020-NURSE		2,671.05
				DEPARTMENT 421 PUBLIC HEALTH NURSE TOTAL:		2,742.43

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 424 AMBULANCE BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00311	SACRED HEART HEALTH SER	I-202004283880	101-5-424-42200	PROF SERVICES-AMBULANCE		1,500.00
01-01011	BOMGAARS	I-202004303933	101-5-424-42600	SUPPLIES-AMBULANCE		120.30
01-02001	CITY OF YANKTON	I-202004303941	101-5-424-42800	UTILITIES-AMBULANCE		173.15
01-02125	CREDIT COLLECTION SERVI	I-202004223861	101-5-424-42200	PROF SERVICES-AMBULANCE		328.12
01-10021	KAISER HEATING & COOLIN	I-202004223868	101-5-424-42500	MAINTENANCE-AMBULANCE		79.95
01-12129	MATHESON TRI-GAS INC. d	I-202004223869	101-5-424-42600	SUPPLIES-AMBULANCE		91.63
01-12167	MENARDS	I-202005013957	101-5-424-42600	SUPPLIES-AMBULANCE		34.99
01-12167	MENARDS	I-202005013957	101-5-424-42600	SUPPLIES-AMBULANCE		21.72
01-12371	MIDAMERICAN ENERGY	I-202005013958	101-5-424-42800	UTILITIES-AMBULANCE		225.50
01-13252	NORTHTOWN AUTOMOTIVE	I-202005013962	101-5-424-42200	PROF SERVICES-AMBULANCE		90.67
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-424-42600	SUPPLIES-AMBULANCE		65.05
01-21042	VERIZON	I-202005013967	101-5-424-42800	UTILITIES-AMBULANCE		315.94
01-24004	YANKTON MEDICAL CLINIC	I-202004223874	101-5-424-42200	PROF SERVICES-AMBULANCE		38.00
01-24004	YANKTON MEDICAL CLINIC	I-202004223875	101-5-424-42200	PROF SERVICES-AMBULANCE		38.00
01-24008	YANKTON JANITORIAL SUPP	I-202004223876	101-5-424-42600	SUPPLIES-AMBULANCE		113.40

DEPARTMENT 424 AMBULANCE TOTAL: 3,236.42

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 445 MENTAL ILLNESS BOARD BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02896	HARMELINK & FOX LAW OFF	I-202004303946	101-5-445-00000	HEARINGS-MI		264.25
01-10061	KENNEDY PIER LOFTUS & R	I-202005013953	101-5-445-00000	HEARINGS-MI		248.50
01-10061	KENNEDY PIER LOFTUS & R	I-202005013953	101-5-445-00000	HEARINGS-MI		83.60
01-12134	MINNEHAHA COUNTY AUDITO	I-202005013956	101-5-445-00000	HEARINGS-MI		136.35

DEPARTMENT 445 MENTAL ILLNESS BOARD TOTAL: 732.70

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 511 LIBRARY BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-24051	YANKTON COMMUNITY LIBRA	I-202004223877	101-5-511-00000	1ST HALF 2020 LIBRARY SERVICE		7,500.00
				DEPARTMENT 511 LIBRARY	TOTAL:	7,500.00

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 525 SENIOR CITIZENS BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-02001	CITY OF YANKTON	I-202004303938	101-5-525-00000	2020 1ST QTR SENIOR CITIZENS		5,079.13
				DEPARTMENT 525 SENIOR CITIZENS	TOTAL:	5,079.13

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 611 COUNTY EXTENSION BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-01023	BUHL'S CLEANERS	I-202004303934	101-5-611-42600	SUPPLIES-EXTENSION		37.82
01-01200	VAST BUSINESS	I-202004303935	101-5-611-42800	UTILITIES-EXTENSION		405.36
01-01523	SDSU EXTENSION	I-202004303937	101-5-611-42700	TRAVEL-EXTENSION		43.58
01-02001	CITY OF YANKTON	I-202004303941	101-5-611-42800	UTILITIES-EXTENSION		59.75
01-11049	LEAF	I-202005013954	101-5-611-42400	RENTALS-EXTENSION		139.91
01-12371	MIDAMERICAN ENERGY	I-202005013959	101-5-611-42800	UTILITIES-EXTENSION		66.65
01-13001	NORTHWESTERN ENERGY	I-202005013960	101-5-611-42800	UTILITIES-EXTENSION		232.20
01-14005	OLSON'S PEST TECHNICIAN	I-202005013964	101-5-611-42500	MAINTENANCE-EXTENSION		300.00

DEPARTMENT 611 COUNTY EXTENSION TOTAL: 1,285.27

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 615 WEED BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-14001	YANKTON COUNTY OBSERVER	I-202004283903	101-5-615-42300	PUBLISHINGS-WEED		108.00
				DEPARTMENT 615 WEED	TOTAL:	108.00

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 101 GENERAL FUND
DEPARTMENT: 711 PLANNING & ZONING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-04009	RIVER RAT PRODUCTIONS	I-202004303947	101-5-711-42200	PROF SERVICES-ZONING		280.00
01-15188	PHEASANTLAND INDUSTRIES	I-202004283899	101-5-711-42600	SUPPLIES-ZONING		16.75
01-16017	QUALIFIED PRESORT SERVI	I-202005013971	101-5-711-42600	SUPPLIES-ZONING		73.12
01-21042	VERIZON	I-202005013967	101-5-711-42800	UTILITIES-ZONING		44.25

DEPARTMENT 711 PLANNING & ZONING TOTAL: 414.12

FUND 101 GENERAL FUND TOTAL: 93,354.86

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 201 ROAD & BRIDGE
DEPARTMENT: 311 HIGHWAY CONSTRUCTION & MA BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00257	APPEARA	I-202004283904	201-5-311-42600	SUPPLIES-HWY		115.13
01-01011	BOMGAARS	I-202004283905	201-5-311-42600	SUPPLIES-HWY		27.05
01-01030	BIERSCHBACH EQUIPMENT &	I-202004283906	201-5-311-42600	SUPPLIES-HWY		62.71
01-01382	BOYER TRUCKS	I-202004283907	201-5-311-42600	SUPPLIES-HWY		250.16
01-01392	BROCK WHITE COMPANY, LL	I-202004283908	201-5-311-42600	SUPPLIES-HWY		28,644.00
01-01441	MIDWEST READY MIX & EQU	I-202004283909	201-5-311-42600	SUPPLIES-HWY		5,999.00
01-02001	CITY OF YANKTON	I-202004303941	201-5-311-42800	UTILITIES-HWY		49.57
01-02008	COX AUTO SUPPLY INC.	I-202004283910	201-5-311-42600	SUPPLIES-HWY		460.80
01-02273	CLARK ENGINEERING	I-202004283911	201-5-311-42903	BRIDGES-HWY		517.34
01-02359	CLARKS RENTAL INC.	I-202004283912	201-5-311-42600	SUPPLIES-HWY		242.00
01-02901	NELSON SERVICE, LLC	I-202004283913	201-5-311-42600	SUPPLIES-HWY		109.90
01-03167	BETH WILHELMS	I-202004283914	201-5-311-42700	TRAVEL-HWY		39.06
01-03178	LARSEN ASPHALT REPAIR E	I-202004283915	201-5-311-42600	SUPPLIES-HWY		555.99
01-05008	FEJFAR PLUMBING & HEATI	I-202004283916	201-5-311-42600	SUPPLIES-HWY		29.50
01-07070	HOLLAWAY CONSTRUCTION C	I-202004283917	201-5-311-42903	BRIDGES-HWY		122,754.82
01-10334	KIMBALL MIDWEST	I-202004283918	201-5-311-42600	SUPPLIES-HWY		234.38
01-11006	LYLE SIGNS INC	I-202004283919	201-5-311-42600	SUPPLIES-HWY		673.59
01-11011	LONGS PROPANE INC.	I-202004283920	201-5-311-42600	SUPPLIES-HWY		58.00
01-12167	MENARDS	I-202004283921	201-5-311-42600	SUPPLIES-HWY		39.77
01-13001	NORTHWESTERN ENERGY	I-202004303925	201-5-311-42800	UTILITIES-HWY		56.16
01-14001	YANKTON COUNTY OBSERVER	I-202005013963	201-5-311-42300	PUBLISHINGS-HWY		22.60
01-18221	TRANSOURCE	I-202004283922	201-5-311-42600	SUPPLIES-HWY		111.88
01-19005	TRUCK TRAILER SALES SER	I-202004283923	201-5-311-42600	SUPPLIES-HWY		1,073.25
01-21042	VERIZON	I-202005013967	201-5-311-42800	UTILITIES-HWY		90.70
01-24008	YANKTON JANITORIAL SUPP	I-202004283924	201-5-311-42600	SUPPLIES-HWY		1,056.00

DEPARTMENT 311 HIGHWAY CONSTRUCTION & TOTAL: 163,273.36

FUND 201 ROAD & BRIDGE TOTAL: 163,273.36

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 207 EMERGENCY 911 FUND
DEPARTMENT: 225 LOCAL EMERGENCY PLANNING BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-01200	VAST BUSINESS	I-202004303936	207-5-225-42800	UTILITIES-E911		1,100.33
01-02001	CITY OF YANKTON	I-202004303938	207-5-225-42200	2020 1ST QTR E911 DISPATCH		29,348.25
01-02692	CENTURYLINK	I-202004283884	207-5-225-42800	UTILITIES-E911		68.09

DEPARTMENT 225 LOCAL EMERGENCY PLANNI TOTAL: 30,516.67

FUND 207 EMERGENCY 911 FUND TOTAL: 30,516.67

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 226 EMERGENCY MANAGEMENT
DEPARTMENT: 222 EMERGENCY MANAGEMENT BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303926	226-5-222-42600	SUPPLIES-EDS		49.99
01-00090	KOPETSKY'S ACE HARDWARE	I-202004303927	226-5-222-42600	SUPPLIES-EDS		55.90
01-01011	BOMGAARS	I-202004303933	226-5-222-42600	SUPPLIES-EDS		92.05
01-01011	BOMGAARS	I-202004303933	226-5-222-42600	SUPPLIES-EDS		49.41
01-02001	CITY OF YANKTON	I-202004303939	226-5-222-42600	SUPPLIES-EDS		5.50
01-02276	KULISH REPAIR	I-202004303944	226-5-222-42200	PROF SERVICES-EDS		300.00
01-04023	ECHO GROUP	I-202004303948	226-5-222-42500	MAINTENANCE-EDS		179.80
01-05242	FASTENAL INDUSTRIAL & C	I-202004223867	226-5-222-42610	DISASTER PLAN-EDS		364.01
01-11049	LEAF	I-202005013955	226-5-222-42400	RENTALS-EDS		104.86
01-12371	MIDAMERICAN ENERGY	I-202004283896	226-5-222-42800	UTILITIES-EDS		14.02
01-17186	RACOM CORPORATION	I-202004223872	226-5-222-42800	UTILITIES-EDS		36.03
01-21042	VERIZON	I-202005013967	226-5-222-42800	UTILITIES-EDS		1,018.98
01-22241	ONE OFFICE SOLUTION	I-202005013970	226-5-222-42600	SUPPLIES-EDS		82.00

DEPARTMENT 222 EMERGENCY MANAGEMENT TOTAL: 2,352.55

FUND 226 EMERGENCY MANAGEMENT TOTAL: 2,352.55

VENDOR SET: 01 Yankton County ITEMS PRINTED: PAID, UNPAID
PACKET: 01902 LYNDSEY-05/05/2020 CLAIMS
FUND : 402 DEBT SERVICE
DEPARTMENT: 000 MISC BANK: ALL

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
01-05004	FIRST NATIONAL BANK OMA	I-202004283890	402-5-000-00000	GENERAL OBLIGATION REFUNDING		34,197.50
				DEPARTMENT 000 MISC	TOTAL:	34,197.50
				FUND 402 DEBT SERVICE	TOTAL:	34,197.50
					REPORT GRA TOTAL:	323,694.94

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020	101-5-111-42200	PROFESSIONAL SERVICE & FEE	550.00	40,000	33,722.15				
	101-5-111-42300	PUBLISHINGS	197.27	13,000	8,256.51				
	101-5-111-42700	TRAVEL	50.00	11,000	6,531.23				
	101-5-120-42400	RENTALS	320.08	5,215	2,830.82				
	101-5-120-42600	SUPPLIES	2,775.21	18,000	10,433.27				
	101-5-130-42200	PROFESSIONAL SERVICE & FEE	28,202.80	400,000	278,307.20				
	101-5-130-42210	JUROR-WITNESS-HEARINGS-LAB	319.32	96,500	69,545.23				
	101-5-130-42230	DELINQUENT & MINOR	2,373.71	20,000	13,447.44				
	101-5-130-42600	SUPPLIES	857.46	5,000	2,703.85				
	101-5-141-42600	SUPPLIES	453.12	10,000	7,682.17				
	101-5-142-42600	SUPPLIES	257.68	12,000	5,314.89				
	101-5-143-42500	REPAIRS & MAINTENANCE	1,886.28	65,000	58,192.13				
	101-5-151-42600	SUPPLIES	13.99	8,800	6,276.90				
	101-5-161-42500	REPAIRS & MAINTENANCE	154.81	25,000	16,393.00				
	101-5-161-42600	SUPPLIES	793.83	9,000	4,792.80				
	101-5-161-42800	UTILITIES	1,663.53	70,000	49,245.76				
	101-5-162-42500	REPAIRS & MAINTENANCE	164.26	46,300	25,175.28				
	101-5-162-42600	SUPPLIES	28.16	10,000	3,766.76				
	101-5-163-42600	SUPPLIES	46.07	3,300	1,910.01				
	101-5-165-42600	SUPPLIES	13.25	820	760.03				
	101-5-169-42500	REPAIRS & MAINTENANCE	185.23	40,000	26,402.31				
	101-5-169-42600	SUPPLIES	1,719.22	16,000	7,879.76				
	101-5-169-42800	UTILITIES	7,315.32	262,000	223,948.12				
	101-5-211-42200	PROFESSIONAL SERVICE & FEE	1,280.00	2,500	641.00				
	101-5-211-42500	REPAIRS & MAINTENANCE	931.18	20,000	18,316.09				
	101-5-211-42520	MAINTENANCE CONTRACTS	73.30	10,000	8,438.63				
	101-5-211-42610	FUEL	90.49	38,240	27,652.72				
	101-5-211-42800	UTILITIES	115.00	3,000	2,420.00				
	101-5-211-43600	MACHINERY & AUTO EQUIPMENT	2,835.61	77,850	2,172.11				
	101-5-212-42200	PROFESSIONAL SERVICES	1,021.65	100,000	70,190.90				
	101-5-212-42500	REPAIRS & MAINTENANCE	24.74	7,000	5,635.60				
	101-5-212-42600	SUPPLIES	9.94	40,000	26,340.45				
	101-5-213-42600	SUPPLIES	264.50	750	485.50				
	101-5-226-42600	SUPPLIES	118.19	7,555	4,060.80				
	101-5-331-00000	MISC	15,000.00	10,000	5,000.00-	Y			
	101-5-411-42600	SUPPLIES	151.59	3,000	1,754.19				
	101-5-421-42600	SUPPLIES	71.38	1,350	848.92				
	101-5-421-42900	OTHER	2,671.05	12,775	7,432.90				
	101-5-424-42200	PROFESSIONAL SERVICE & FEE	1,994.79	38,610	28,289.25				
	101-5-424-42500	REPAIRS & MAINTENANCE	79.95	49,776	42,700.72				
	101-5-424-42600	SUPPLIES	447.09	106,370	79,208.09				
	101-5-424-42800	UTILITIES	714.59	28,560	19,048.83				
	101-5-445-00000	MISC	732.70	88,000	45,127.27				
	101-5-511-00000	MISC	7,500.00	15,000	7,500.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-5-525-00000	MISC	5,079.13	47,739	33,809.56				
	101-5-611-42400	RENTALS	139.91	5,000	3,166.42				
	101-5-611-42500	REPAIRS & MAINTENANCE	300.00	7,000	5,990.00				
	101-5-611-42600	SUPPLIES	37.82	5,500	5,266.09				
	101-5-611-42700	TRAVEL	43.58	3,500	3,041.50				
	101-5-611-42800	UTILITIES	763.96	8,000	5,387.57				
	101-5-615-42300	PUBLISHINGS	108.00	2,500	2,392.00				
	101-5-711-42200	PROFESSIONAL SERVICE & FEE	280.00	50,000	13,867.00				
	101-5-711-42600	SUPPLIES	89.87	4,000	2,295.64				
	101-5-711-42800	UTILITIES	44.25	1,000	528.06				
	201-5-311-42300	PUBLISHINGS	22.60	3,000	2,506.56				
	201-5-311-42600	SUPPLIES	39,743.11	377,000	210,107.26				
	201-5-311-42700	TRAVEL	39.06	2,500	1,604.22				
	201-5-311-42800	UTILITIES	196.43	30,000	15,277.17				
	201-5-311-42903	BRIDGES	123,272.16	360,000	28,936.65-	Y			
	207-5-225-42200	PROFESSIONAL SERVICE & FEE	29,348.25	148,210	103,861.75				
	207-5-225-42800	UTILITIES	1,168.42	44,000	29,454.26				
	226-5-222-42200	PROFESSIONAL SERVICE & FEE	300.00	13,882	10,086.13				
	226-5-222-42400	RENTALS	104.86	9,972	8,192.97				
	226-5-222-42500	REPAIRS & MAINTENANCE	179.80	24,000	16,985.51				
	226-5-222-42600	SUPPLIES	334.85	40,658	30,246.95				
	226-5-222-42610	OEM - DISASTER PLAN	364.01	0	6,210.22-	Y			
	226-5-222-42800	UTILITIES	1,069.03	17,700	11,557.07				
	402-5-000-00000	DEBT SERVICE	34,197.50	615,000	580,802.50				
		** 2020 YEAR TOTALS	323,694.94						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-111	COMMISSIONERS	797.27
101-120	ELECTIONS	3,095.29
101-130	COURT	31,753.29
101-141	AUDITOR	453.12
101-142	TREASURER	257.68
101-143	DATA PROCESSING	1,886.28
101-151	STATES ATTORNEY	13.99
101-161	GOVERNMENT BUILDINGS	2,612.17
101-162	DIRECTOR OF EQUALIZATION	192.42
101-163	REGISTER OF DEEDS	46.07
101-165	VETERANS SERVICE OFFICER	13.25

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-169	SAFETY CENTER BUILDING	9,219.77
101-211	SHERIFF	5,325.58
101-212	COUNTY JAIL	1,056.33
101-213	CORONER	264.50
101-226	YANKTON AREA SEARCH & RES	118.19
101-331	AIRPORT	15,000.00
101-411	CARE OF POOR	151.59
101-421	PUBLIC HEALTH NURSE	2,742.43
101-424	AMBULANCE	3,236.42
101-445	MENTAL ILLNESS BOARD	732.70
101-511	LIBRARY	7,500.00
101-525	SENIOR CITIZENS	5,079.13
101-611	COUNTY EXTENSION	1,285.27
101-615	WEED	108.00
101-711	PLANNING & ZONING	414.12
101 TOTAL	GENERAL FUND	93,354.86
201-311	HIGHWAY CONSTRUCTION & MA	163,273.36
201 TOTAL	ROAD & BRIDGE	163,273.36
207-225	LOCAL EMERGENCY PLANNING	30,516.67
207 TOTAL	EMERGENCY 911 FUND	30,516.67
226-222	EMERGENCY MANAGEMENT	2,352.55
226 TOTAL	EMERGENCY MANAGEMENT	2,352.55
402-000	MISC	34,197.50
402 TOTAL	DEBT SERVICE	34,197.50
	** TOTAL **	323,694.94

NO ERRORS

** END OF REPORT **

DEPT: ALL

PAYROLL NO#: 01 P R E L I M I N A R Y CALC. CT.: 5

PAY PERIOD BEGINNING: 4/01/2020

PAY PERIOD ENDING: 4/30/2020

*** G R A N D T O T A L S ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
SAL	0.00	293,394.56	VEH	114.00	010	PENSU	3931.88	509.78	FED W/H	395,930.87	34,958.43	
HOUR	6,609.00	119,741.81			011	ROTH	1125.00		FICA	426,366.17	26,434.73	26434.73
OVERT	228.50	6,655.86			020	AFLAC	1191.57		MEDI	426,366.17	6,182.32	6182.32
VAC	272.00	2,090.25			030	COL	385.12					
SICK	241.00	850.99			050	OPTLG	448.84					
CVFM	80.00	1,202.40			051	UWAY	47.50					
MEALS	0.00	33.00			062	GARN	50.00					
CELL	0.00	1,350.00			080	LEGAL	25.90					
LONG	0.00	725.00			086	CHLDS	578.00					
VACPO	0.00	3,876.97			100	NRS	69.44					
HOL	590.00	4,747.84			11	SDRS6	16641.71	16641.71				
FNRL	24.00	549.76			12	SDRS8	9792.27	9792.27				
CVSK	202.00	1,439.20			410	FLEXA	4365.92					
					420	LIFE	341.43					
					430	FLEXC	996.65					
					440	VSP	181.54					
					450	DELTA	1172.00					
					460	FLEXB	1928.02					
					461	BCEMP		49550.25				
					462	BC-3		659.74				
					463	BCHSA		11875.32				
					464	HSA	1312.50					
					P7	SPOUS	125.23					
TOTALS:	8,246.50	436,657.64		114.00			44710.52	89029.07			67,575.48	32617.05

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
101-111	5,606.74	5,606.74	0.00	0.00	0.00	0.00	0.00	520.71	5,086.03
101-141	14,691.90	14,491.90	0.00	0.00	200.00	0.00	1,462.96	2,340.29	10,888.65
101-142	17,765.33	17,590.33	0.00	0.00	175.00	0.00	1,341.12	2,830.72	13,593.49
101-151	27,099.89	27,099.89	0.00	0.00	0.00	0.00	2,009.92	3,934.05	21,155.92
101-161	13,556.37	11,785.09	0.00	1,514.28	200.00	57.00	1,163.49	1,992.54	10,343.34
101-162	25,711.98	25,286.98	0.00	0.00	425.00	0.00	2,679.91	4,011.36	19,020.71
101-163	12,711.72	12,511.72	0.00	0.00	200.00	0.00	717.24	2,059.01	9,935.47
101-165	3,521.98	3,361.89	0.00	160.09	0.00	0.00	297.32	595.35	2,629.31
101-211	65,927.56	65,644.56	0.00	0.00	283.00	0.00	8,936.75	10,259.19	46,731.62
101-212	80,960.79	76,767.74	0.00	166.08	4,026.97	0.00	9,340.24	12,120.56	59,499.99
101-213	300.00	250.00	0.00	0.00	50.00	0.00	0.00	52.95	247.05
101-421	3,673.46	3,673.46	0.00	0.00	0.00	0.00	566.51	486.29	2,620.66

DEPT: ALL

PAYROLL NO#: 01 P R E L I M I N A R Y CALC. CT.: 5

PAY PERIOD BEGINNING: 4/01/2020

PAY PERIOD ENDING: 4/30/2020

DEPARTMENT RECAP

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
101-424	49,362.62	42,751.54	4,165.30	2,445.78	0.00	0.00	2,517.67	7,516.70	39,328.25
101-427	777.60	777.60	0.00	0.00	0.00	0.00	0.00	105.58	672.02
101-611	7,190.02	7,090.02	0.00	0.00	100.00	0.00	526.44	1,116.74	5,546.84
101-612	3,199.86	3,099.86	0.00	0.00	100.00	0.00	397.63	413.41	2,388.82
101-711	17,554.14	17,554.14	0.00	0.00	0.00	0.00	2,486.57	3,071.08	11,996.49
201-311	76,825.58	69,386.83	1,911.90	5,244.85	225.00	57.00	9,297.25	12,503.50	54,967.83
226-222	9,442.62	8,717.00	578.66	146.96	0.00	0.00	969.50	1,519.77	6,953.35
248-212	891.48	891.48	0.00	0.00	0.00	0.00	0.00	125.68	765.80
TOTALS	436,771.64	414,338.77	6,655.86	9,678.04	5,984.97	114.00	44,710.52	67,575.48	324,371.64

REGULAR INPUT: 136 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 136

Yankton County Health June 1 2020 to May 31 2021 Insurance employee benefits:

Yankton County will offer 3 health insurance options: $693.15 will be paid by the county for each eligible employees Health coverage as shown below:

	Copay Plan	**HSA Option 1**	**HSA Option 2**
Benefit Information	Wellmark BCBS	Wellmark BCBS	Wellmark BCBS
Group Name	YANKTON COUNTY	YANKTON COUNTY	YANKTON COUNTY
Health Product	SD Blue Sel 6000	SD Blue Sel 5000	SD Blue Sel 6500
H.S.A. or H.R.A. Qualified	No	HSA	HSA
Deductible In-Network	Single $6000 Family $12000	Single $5000 Family $10000	Single $6500 Family $13000
Deductible Non-Network	Single $6000 Family $12000	Single $6000 Family $12000	Single $7000 Family $14000
Deductible Waived For HSA/HRA Preventive Drugs	No	No	No
Coinsurance In-Network	40%	N/A	N/A
Coinsurance Non-Network	50%	N/A	N/A
Copay Office Visit	PCP $35 Non PCP $70	N/A	N/A
Copay Emergency Room	$250 PPO	N/A	N/A
Copay Urgent Care	$35.00	N/A	N/A
Out of Pocket Maximum In-Network	Single $8000 Family $16000	Single $5000 Family $10000	Single $6500 Family $13000
Out of Pocket Maximum Non-Network	Single $6350 Family $12700	Single $60000 Family $12000	Single $7000 Family $14000
Out of Pocket Maximum Aggregates (In/Non)	No	Yes	Yes
PHARMACY BENEFIT PLAN			
Deductible	Single $100 Family $200	Single $5000 Family $10000	Single $6500 Family $13000
Deductible Waived For Tier 1	Yes	No	No
RX Deductible Aggregates With Health Deductible	No	No	No
Copay Tiers	Tier 1: $8 Tier 2: $35 Tier 3: $50 Tier 4: $85	N/A	N/A
Specialty Drug Copay/Coinsurance	$85	N/A	N/A
Rates			
Single	**$ 743.32**	**$ 693.15**	**$ 652.47**
Family	$ 1,831.30	$ 1,705.88	$ 1,604.18
	If the employee chooses this plan, the employee pays $50.17 from their paycheck.	**THIS IS THE COUNTY's BASE *MONTHLY* RATE Employee pays $0**	**If the employee chooses this plan, the County puts $40.68 into their HSA account.**

If the employee Maximizes their Health Insurance Benefit, Yankton County will cost share with the employee $750.00

Form 4361C

EMC INSURANCE

EMC INSURANCE COMPANIES
PO BOX 712
DES MOINES IA 50306-0712

B00030E
YANKTON COUNTY
321 W 3RD ST STE 100
YANKTON SD 57078-4396

Check	L33851258	**Issue date**	01/28/20	**Agency**	M.T. & R.C. SMITH INSURANCE,
Claim	BA00-Z01573356	**Loss date**	01/15/20	**Agent**	DB-5194
Policy	4E4-61-57 **from** 01/01/20	**to**	01/01/21	**Approved**	RICK-K
Insured	Yankton County			**Issued at**	HO ERU

Payee YANKTON COUNTY

Check amount $******645.00

Payment for Repairs for a 2018 Dodge Durango less a deductible of $1000

(NON-NEGOTIABLE)

Unanticipated Revenue

1014 37300

DocuSign Envelope ID: B686FAC7-9F7F-4A3B-9B25-2E25C97D6E39

600 East Capitol Avenue | Pierre, SD 57501 P605.773.3361 F605.773.5683

SOUTH DAKOTA DEPARTMENT OF HEALTH

Division of Administration

April 28, 2020

Yankton County
C/O County Auditor
321 W. 3rd St. Suite 100
Yankton, SD 57078

RE: Subrecipient Agreement 21SC091036 between the South Dakota Department of Health and Yankton County

Dear Subrecipient:

On behalf of the South Dakota Department of Health (SDDOH), the WIC Program is pleased to welcome you as a subrecipient and collaborator on the above referenced sponsored project. The SDDOH is responsible for the programmatic and financial monitoring of their subrecipients receiving federal pass through dollars.

In addition to the proposed contract, this welcome package provides important information and documentation that is critical to the successful administration and fiscal management of this subrecipient agreement. The documents enclosed are:

- The proposed subrecipient agreement between your organization and the SDDOH. The agreement contains all relevant budgetary, programmatic, administrative, and financial information, terms and conditions, and reporting requirements.
- A picture of the Invoice (Attachment A) which your organization will use for billing the SDDOH for reimbursement of project expenses. An excel form of *Attachment A* will be sent by email after we receive the signed agreement.
- A handout containing information about being a subrecipient.

Please electronically sign the attached subrecipient agreement, as well as complete the other required items (*the following must be completed by the sub-receipt* section on page 16 and the *contact information* and *auditor approval* on page 17). Technical or programmatic questions can be directed to Emily Paulsen, the SDDOH contract for this project.

Once all signatures are obtained, a signed pdf copy will be emailed to you for your file.

Payment for services cannot begin until the department has received the signed contract and certificates of insurance. I will be emailing notification to Counties for whom, I do not have the required certificates of insurance already on file.

We look forward to working with you in facilitating a fruitful and productive collaboration.

Please Note: All FY 20 Monthly Expenditure Reports, for expenses incurred in the 2020 Contract, shall be submitted by noon on Monday, June 8, 2020.

Sincerely,

Emily Paulsen
WIC Program Operations Specialist

Enc: Subrecipient Agreement, subrecipient power point

DocuSign Envelope ID: B686FAC7-9F7F-4A3B-9B25-2E25C97D6E39

2 1 S C 0 9 _ _ _ _

STATE OF SOUTH DAKOTA
DEPARTMENT OF HEALTH
DIVISION OF FAMILY AND COMMUNITY HEALTH
Sub-Recipient Agreement
Between

Yankton County C/O County Auditor 321 W. 3rd St. Suite 100 Yankton SD 57078-4396	State of South Dakota South Dakota Department of Health Division of Family and Community Health Office of Child and Family Services 600 East Capitol Avenue Pierre SD 57501 (605) 773-3361
Referred to as Sub-Recipient	Referred to as State

The State and Sub-Recipient hereby enter into this agreement (the "Agreement" hereinafter) for a grant award of Federal financial assistance to Sub-Recipient.

A. REQUIRED AUDIT PROVISIONS FOR GRANT AWARDS

1. FEDERAL AWARD IDENTIFICATION

Information for the Federal Award Identification, as described in 2 CFR 200.331 is inserted below. In the event of a change in the award of funding source, the information inserted below may change. Sub-Recipient's consent shall not be required for the change in award or funding source and the change shall not be subject to the requirements for an amendment to this Agreement. In the event of a change, the State will provide updated information at least annually.

1.1 Subrecipient Information:

a. Sub-recipient's name, City, State, and Zip +4: Yankton County, Yankton SD 57078-4396
b. Sub-Recipient's DUNS number /unique entity identifier: 145881061
c. Federal Award Identification Number (FAIN): 203SD708W1003
d. Federal Award Date: 10/01/2019
e. Sub-award Period of Performance: 06/01/2020 to 05/31/2021
f. Amount of Federal Funds Obligated to Sub-recipient in this action for this period of performance: $9,207.00
g. Total Amount of Funds Obligated to Sub-recipient prior to this action for this period of performance: $0.00
h. Amount of Federal Award to the Sub-recipient for this period of performance: $9,207.00
i. The federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA), is as follows: This agreement is made for the purpose of providing clerical services for the Women, Infants and Children (WIC) Program in Yankton County. The purpose of the WIC Program is to provide supplemental foods and nutrition education, including breastfeeding promotion and support, through payment of cash grants to State agencies which administer the Program through local agencies at no cost to eligible persons.
j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity: USDA Food and Nutrition Services, South Dakota Department of Health, and Emily Paulsen – Emily.Paulsen@state.sd.us.
k. CFDA No(s) and Name(s): 10.557 Special Supplemental Nutrition Programs for Women, Infants and Children
l. Is the grant award for research and development (R&D)? YES _____ NO X

m. Department of Health Indirect Cost Rate for federal award: 07/01/2019 to 06/30/2020 = 6.3%
07/01/2020 to 06/30/2021 = 6.10%

1.2 Subrecipient Information:

a. Sub-recipient's name, City, State, and Zip +4: Yankton County, Yankton SD 57078-4396
b. Sub-Recipient's DUNS number /unique entity identifier: 145881061
c. Federal Award Identification Number (FAIN): 213SD708W1003
d. Federal Award Date: 10/01/2020
e. Sub-award Period of Performance: 06/01/2020 to 05/31/2021
f. Amount of Federal Funds Obligated to Sub-recipient in this action for this period of performance: $18,414.00
g. Total Amount of Funds Obligated to Sub-recipient prior to this action for this period of performance: $0.00
h. Amount of Federal Award to the Sub-recipient for this period of performance: $18,414.00
i. The federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA), is as follows: This agreement is made for the purpose of providing clerical services for the Women, Infants and Children (WIC) Program in Yankton County. The purpose of the WIC Program is to provide supplemental foods and nutrition education, including breastfeeding promotion and support, through payment of cash grants to State agencies which administer the Program through local agencies at no cost to eligible persons.
j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity: USDA Food and Nutrition Services, South Dakota Department of Health, and Emily Paulsen – Emily.Paulsen@state.sd.us
k. CFDA No(s) and Name(s): 10.557 Special Supplemental Nutrition Programs for Women, Infants and Children
l. Is the grant award for research and development (R&D)? YES _____ NO X
m. Department of Health Indirect Cost Rate for federal award: 07/01/2019 to 06/30/2020 = 6.3%
07/01/2020 to 06/30/2021 = 6.10%

2. PERIOD OF PERFORMANCE OF THIS AGREEMENT:

This agreement shall be effective on June 1, 2020 and will end on May 31, 2021, unless sooner terminated pursuant to the terms hereof.

3. SCOPE OF WORK AND PERFORMANCE PROVISIONS:

a. Sub-recipient is not a full or part-time employee of State or any agency of the state of South Dakota.

b. Sub-recipient, as an independent contractor, is solely responsible for the withholding and payment of applicable income and Social Security taxes due and owing from money received under this contract.

c. Sub-recipient may use the following equipment, supplies or facilities owned by the state of South Dakota:

The Sub-Recipient will use a state owned, personal computer and, if the Sub-Recipient is able to demonstrate to the State's satisfaction that general office equipment and general office supplies are not available, the State will provide such office equipment and supplies, including but not limited to, a desk, chair, filing cabinet and general office supplies. No State facilities will be used by the Sub-Recipient in fulfillment of this contract.

d. Sub-recipient will not purchase capital assets or equipment using State funds.

e. The Sub-Recipient will undertake and complete the work or performance described as:

i. Assist and support State in complying with Federal Funding Accountability and Transparency Act (FFATA) requirements by providing any and all information the State must report to be compliant with FFATA. More information about FFATA reporting requirements can be found at www.fsrs.gov.

ii. Indemnify and hold harmless State for any amount of costs for non-compliance with FFATA requirements due to Sub-recipient non-compliance or failure to comply with provision IV. (E) (i) above. Sub-recipient understands and agrees that it is liable to State for any costs determined to be not allowed by the United States government for non-compliance with FFATA requirements due to Sub-recipient's failure to supply State with any requested information necessary to comply with FFATA.

iii. Will comply with the terms and conditions of the Child Nutrition Act of 1966 which WIC is section 1786: https://fns-prod.azureedge.net/sites/default/files/CNA_1966_12-13-10.pdf . The Healthy, Hunger-Free Kids Act of 2010 https://www.gpo.gov/fdsys/pkg/PLAW-111publ296/pdf/PLAW-111publ296.pdf and 7 CFR 246 https://www.ecfr.gov/cgi-bin/text-idx?SID=a42889f84f99d56ec18d77c9b463c613&node=7:4.1.1.1.10&rgn=div5

iv. Provide clerical services for the Women, Infants, and Children (WIC) Program in compliance with federal regulations and State's WIC Policy and Procedure Manual, including ongoing WIC Program memo and policy revisions. This includes determining income, residency and identity of current potential participants.

v. Hire and manage employees to complete the job roles and responsibilities outlined in this contract and in section 1.06H of the policy and procedure manual located at https://sdwic.org/wp-content/uploads/1.06HClerical.pdf

vi. Allow all new WIC clerical employees to attend and participate in new employee training as stipulated by the WIC Program. This will include overnight travel for the SD WIC-IT training.

vii. Allow WIC clerical employees to attend and participate in required annual training to remain effective/efficient in their current roles.

viii. Make appropriate facilities available for WIC services to participants within the county.

ix. Refer potential applicants to the WIC Program and inform applicants of health services available.

x. Safeguard and maintain the confidentiality of applicants and participants and protect records from loss or use by unauthorized persons.

Sub-recipient further agrees that the contents of WIC records shall not be disclosed to anyone other than persons directly connected with the administration or enforcement of the program. Person's directly connected with the administration or enforcement of the program whom the State Agency determines has a need to know the information for program purposes is outlined in the SD WIC Policy and Procedure Manual 1.09. The manual is located at https://sdwic.org/knowledge/policy-and-procedure-manual/

xi. Maintain complete, accurate, documented and current accounting of all program funds received and expended.

xii. Provide on or around 7th of month the Monthly Expenditure Report for expenses (when applicable). (See Attachment A)

xiii. Maintain and have available for the State's review and audit, all documentation associated with administering this contract. All WIC participants files are property of the State.

xiv. In absence of clerical staff, work with another County on scheduling and reimbursement.

xv. Per executive Order 2014-11, all employees providing WIC services must have a flu vaccination by December 1st of each year.

xvi. Comply with State of South Dakota Cyber-Security requirements and policies found at https://bhr.sd.gov/policies-forms/BHRCyberSecurityAwarenessFINAL04092019.pdf to include any mandatory trainings for any individuals who have a state email account/address.

xvii. Use State funds exclusively for:

a. WIC Clerical Services
- Funding is based on number of WIC participants receiving WIC benefits each month. Budget is based on the participation rates from January 2019 to December 2019.
- Per participant rate is set by the Central Office (FY2021 rate - $5.56). This rate is reviewed annually with yearly budget determination.
- The Central Office will generate payment and send to the Sub-Recipient based on WIC issued benefits per month.

b. WIC Clerical Training/Travel
- Funding for training time and travel time to training is based on State average clerical rate, including benefits (FY2021- $18.29). This rate is reviewed annually with yearly budget determination.
- Per diem, mileage and lodging for clerical staff attending WIC training, according to county policy, but not exceeding State rates.
- The Central Office will generate payment based on completed Monthly Expenditure Reports submitted by the Sub-Recipient.

f. If the State will undertake or complete any work or performance under this Agreement it is described as follows:

i. State will pay, upon the State's satisfaction that the payments are in accordance with all terms of the contract, up to, up to $27,621.00. Expenditure claims are required prior to the initiation of any and all payments. Expenditure claim documentation may include: invoices for reimbursement; receipts of any goods or services purchased; purchase orders for supplies, equipment, etc.; and/or itemized budget details indicating how and the timeframe in which the funds will be used.

ii. State will not pay Sub-recipient expenses as a separate item.

iii. Travel expenses will be reimbursed at state rates.

iv. TOTAL CONTRACT AMOUNT (Not to Exceed) $27,621.00. Payment will be made consistent with SDCL Ch. 5-26.

v. State will not be held liable for reimbursement of amounts shown on an itemized billing if not received within 30 calendar days from the close of the month being reported. However, the final invoice of the State of South Dakota fiscal year, ending every year on June 30th, shall be submitted no later than June 9th so payment may be made in the same Fiscal Year as the services are provided.

vi. State agrees to:

a. Administer the WIC Program in accordance with federal regulations and United States Department of Agriculture (USDA), Food and Nutrition Services and the policies and procedures established by the State governing the WIC Program.

b. Provide adequate training to staff and capabilities to operate the WIC Program at the local level including:

- providing the Sub-recipient's clerical personnel with access to WIC Policy and Procedure Manual, on-going WIC Program memos/policy revisions and scheduled Program Trainings.
- answering Sub-recipient clerical personnel's questions regarding the above described Manual and reviewing Sub-recipient clerical personnel's work for the purpose of ensuring compliance with federal WIC guidelines.

c. Establish a food delivery system so qualified local retailers may be authorized to provide foods locally to participants.

d. Develop the annual State Plan as required by Federal WIC regulation for WIC program operation and administration.

e. Establish a financial management system and comply with fiscal requirements prescribed by Food and Nutrition Services guidelines and instructions.

f. Provide monthly payment to the Sub-recipient based on number of participants issued WIC benefits each month.

g. Provide monthly payment for contract period for expenses incurred and reported on the Monthly Expenditure Report (see Attachment A). This includes payment for training of clerical staff.

h. Provide fiscal and administrative management, including participating in the supervision and evaluation of county staff provided by the contract, to ensure efficient utilization of the resources of both parties.

4. BASIS FOR SUBAWARD AMOUNTS:

This grant is made for the purpose of providing clerical services for the Woman, Infants and Children (WIC) Program in Yankton County. The purpose of the WIC Program is to provide supplemental foods and nutrition education, including breastfeeding promotion and support, through payment of cash grants to State agencies which administer the Program through local agencies at no cost to eligible persons.

Amount provided by State/Grantor is	$27,621.00
Amount matched by Sub-Recipient	$ 0.00
Total Grant Amount	$27,621.00

Dollars provided by State consist of the following:

Non-Federal State dollars	$ 0.00
Federal dollars	$27,621.00

5. RISK ASSESSMENTS, MONITORING AND REMEDIES

Risk assessments will be ongoing throughout the project period. Sub-Recipient agrees to allow the State to monitor Sub-Recipient to ensure compliance with program requirements, to identify any deficiencies in the administration and performance of the award and to facilitate the same. At the discretion of the State,

monitoring may include but is not limited to the following: On-site visits, follow-up, document and/or desk reviews, third-party evaluations, virtual monitoring, technical assistance and informal monitoring such as email and telephone interviews. As appropriate, the cooperative audit resolution process may be applied.

Sub-Recipient agrees to comply with ongoing risk assessments, to facilitate the monitoring process, and further, Sub-Recipient understands and agrees that the requirements and conditions under the grant award may change as a result of the risk assessment/monitoring process.

In the event of noncompliance or failure to perform under the grant award, the State has the authority to apply remedies, including but not limited to: temporary withholding payments, disallowances, suspension or termination of the federal award, suspension of other federal awards received by Sub-Recipient, debarment, or other remedies including civil and/or criminal penalties as appropriate.

6. RETENTION AND INSPECTION OF RECORDS:

The Sub-Recipient agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records and documents regarding applications, determination of eligibility (when applicable), the provision of services, administrative costs, and statistical, fiscal, and other information records necessary for reporting and accountability required by the State. The Sub-Recipient shall retain such records for a period of three years after the date of the submission of the final expenditure report.

If any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. The three-year retention period may be extended upon written notice by the State. Records for real property and equipment acquired with Federal funds must be retained for three years after final disposition. When records are transferred to or maintained by the Federal awarding agency or the State, the three-year retention requirement is not applicable to the Sub-Recipient. In the event Sub-Recipient must report program income after the period of performance, the retention period for the records pertaining to the earning of the program income starts from the end of Sub-Recipient's fiscal year in which the program income is earned. In the event the documents and their supporting records consist of indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable, the following applies: (1) If submitted for negotiation - If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the State) to form the basis for negotiation of the rate, then the three -year retention period for its supporting records starts from the date of such submission. (2) If not submitted for negotiation - If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the State) for negotiation purposes, then the three-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the Sub-Recipient's fiscal year (or other accounting period) covered by the proposal, plan, or other computation.

The State, through any authorized representative, shall have access to and the right to examine and copy all records, books, papers or documents related to services rendered under this Agreement and shall have access to personnel of the Sub-Recipient for purposes of interview and discussion related to the records, books, papers and documents. State Proprietary Information, which shall include all information disclosed to the Sub-Recipient by the State, shall be retained in Sub-Recipient's secondary and backup systems and shall remain fully subject to the obligations of confidentiality stated herein until such information is erased or destroyed in accordance with Sub-Recipient's established record retention policies.

All payments to the Sub-Recipient by the State are subject to site review and audit as prescribed and carried out by the State. Any over payment under this Agreement shall be returned to the State within thirty days after written notification to the Sub-Recipient.

7. AUDIT REQUIREMENTS:

If Sub-Recipient expends $750,000 or more in federal awards during the Sub-Recipient's fiscal year, the Sub-Recipient must have an audit conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, by an auditor approved by the Auditor General to perform the audit. On continuing audit engagements, the Auditor General's approval should be obtained annually. Approval of an auditor must be obtained by forwarding a copy of the audit engagement letter to:

Department of Legislative Audit
A-133 Coordinator
427 South Chapelle
% 500 East Capitol
Pierre, SD 57501-5070

If the Sub-Recipient expends less than $750,000 during any Sub-Recipient fiscal year, the State may perform a more limited program or performance audit related to the completion of the Agreement objects, the eligibility of services or costs, and adherence to Agreement provisions.

Audits shall be completed and filed with the Department of Legislative Audit by the end of the ninth month following end of the fiscal year being audited.

For either an entity-wide, independent financial audit or an audit under 2 CFR Part 200 Subpart F, the Sub-Recipient shall resolve all interim audit findings to the satisfaction of the auditor. The Sub-Recipient shall facilitate and aid any such reviews, examinations, agreed upon procedures etc., the State or its contractor(s) may perform.

Failure to complete audit(s) as required, including resolving interim audit findings, will result in the disallowance of audit costs as direct or indirect charges to programs. Additionally, a percentage of awards may be withheld, overhead costs may be disallowed, and/or awards may be suspended, until the audit is completely resolved.

The Sub-Recipient shall be responsible for payment of any and all audit exceptions which are identified by the State. The State may conduct an agreed upon procedures engagement as an audit strategy. The Sub-Recipient may be responsible for payment of any and all questioned costs, as defined in 2 C.F.R. 200.84, at the discretion of the State.

Notwithstanding any other condition of the Agreement, the cooperative audit resolution process applies, as appropriate. The books and records of the Sub-Recipient must be made available if needed and upon request at the Sub-Recipient's regular place of business for audit by personnel authorized by the State. The State and/or federal agency has the right to return to audit the program during performance under the grant or after close-out, and at any time during the record retention period, and to conduct recovery audits including the recovery of funds, as appropriate.

If applicable, Sub-Recipient agrees to comply in full with the administrative requirements and cost principles as outlined in OMB uniform administrative requirements, cost principles, and audit requirements for federal awards – 2CFR Part 200 (Uniform Administrative Requirements).

8. CLOSEOUT

a. The state will provide the sub-recipient a closeout letter after the period of performance end data.

B. STANDARD CLAUSES

1. ASSURANCE REQUIREMENTS:

The Sub-Recipient agrees to abide by all applicable provisions of the following: Byrd Anti Lobbing Amendment (31 USC 1352), Debarment and Suspension (Executive Orders 12549 and 12689 and 2 C.F.R. 180), Drug-Free Workplace, Executive Order 11246 Equal Employment Opportunity as amended by Executive Order 11375 and implementing regulations at 41 C.F.R. part 60, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Drug Abuse Office and Treatment Act of 1972, Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, Pro-Children Act of 1994, Hatch Act, Health Insurance Portability and Accountability Act (HIPAA) of 1996 as amended, Clean Air Act, Federal Water Pollution Control Act, Charitable Choice Provisions and Regulations, Equal Treatment for Faith-Based Religions at Title 28 Code of Federal Regulations Part 38, the Violence Against Women Reauthorization Act of 2013 and American Recovery and Reinvestment Act of 2009, as applicable; and any other nondiscrimination provision in the specific statute(s) under which application for Federal assistance is being made; and the requirements of any other nondiscrimination statute(s) which may apply to the award.

2. COST PRINCIPLES:

If applicable, Sub-Recipient agrees to comply in full with the administrative requirements and cost principles as outlined in OMB uniform administrative requirements, cost principles, and audit requirements for federal awards – 2CFR Part 200 (Uniform Administrative Requirements).

3. TERMINATION:

This Agreement may be terminated by either party hereto upon thirty (30) days written notice. In the event the Sub-Recipient breaches any of the terms or conditions hereof, this agreement may be terminated by the State for cause at any time, with or without notice. Upon termination of this agreement, all accounts and payments shall be processed according to financial arrangements set forth herein for services rendered to date of termination.

4. RESTRICTION OF BOYCOTT OF ISREAL

Pursuant Executive Order 2020-01, for contractors, vendors, supplies, or subcontracts with five (5) or more employees who enter into a contract with the State of South Dakota that involves the expenditure of one hundred thousand dollars ($100,000) or more, by signing this contract Consultant certifies and agrees that it has not refused to transact business activities, have not terminated business activities, and have not taken other similar actions intended to limit its commercial relations, related to the subject matter of the contract, with a person or entity that is either the State of Israel, or a company doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or doing business in the State of Israel, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for State to terminate this contract. Consultant further agrees to provide immediate written notice to State if during the term of the contract it no longer complies with this certification, and agrees such noncompliance may be grounds for contract termination.

5. FUNDING:

This contract depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of the law or federal funds reduction, this Agreement will be terminated by the State. Termination for any of these reasons is not a default by the State nor does it give rise to a claim against the State.

6. ASSIGNMENT AND AMENDMENT:

This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof, and be signed by an authorized representative of each of the parties hereto.

7. CONTROLLING LAW:

This Contract shall be governed by and construed in accordance with the laws of the State of South Dakota, without regard to any conflicts of law principles, decisional law, or statutory provision which would require or permit the application of another jurisdiction's substantive law. Venue for any lawsuit pertaining to or affecting this Agreement shall be in the Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

8. SUPERCESSION:

All other prior discussions, communications and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

9. SEVERABILITY:

In the event that any provision of this Agreement shall be held unenforceable or invalid by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement, which shall remain in full force and effect.

10. NOTICE:

Any notice or other communication required under this Agreement shall be in writing and sent to the address set forth above. Notices shall be given by and to the Division being contracted with on behalf of the State, and by the Sub-Recipient, or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.

11. SUBCONTRACTORS/SUB-SUB-RECIPIENTS:

The Sub-Recipient will not use subcontractors or other sub-recipients to perform work under this Agreement without the express prior written consent from the State. The State reserves the right to complete a risk assessment on any proposed sub-contractor or sub-recipient and to reject any person or entity presenting insufficient skills or inappropriate behavior.

The Sub-Recipient will include provisions in its subcontracts or sub-grants requiring its subcontractors and sub-recipients to comply with the applicable provisions of this Agreement, to indemnify the State, and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Sub-Recipient will cause its subcontractors, sub-recipients, agents, and employees to comply with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. The State, at its option, may require the vetting of any subcontractors and sub-recipients. The Sub-Recipient is required to assist in this process as needed.

12. STATE'S RIGHT TO REJECT

The State reserves the right to reject any person or entity from performing the work or services contemplated by this Agreement, who present insufficient skills or inappropriate behavior.

13. CONFLICT OF INTEREST:

Sub-Recipient agrees to establish safeguards to prohibit any employee or other person from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain as contemplated by SDCL 5-18A-17 through 5-18A-17.6. Any potential conflict of interest must be disclosed in writing and approved, in writing, by the State. In the event of a conflict of interest, the Sub-Recipient expressly agrees to be bound by the conflict of interest resolution process set forth in SDCL § 5-18A-17 through 5-18A-17.6.

14. TERMS:

By accepting this Agreement, the Sub-Recipient assumes certain administrative and financial responsibilities. Failure to adhere to these responsibilities without prior written approval by the State shall be a violation of the terms of this Agreement, and the Agreement shall be subject to termination.

15. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION:

Sub-Recipient certifies, by signing this Agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or any state or local government department or agency. Sub-Recipient further agrees that it will immediately notify the State if during the term of this Agreement it or its principals become subject to debarment, suspension or ineligibility from participating in transactions by the federal government, or by any state or local government department or agency.

C. AGENCY OR GRANT SPECIFIC CLAUSES

1. This agreement is exempt from the request for proposal process.

2. Does this agreement involve Protected Health Information (PHI)? YES (X) NO ( )

   a. Sub-recipient is a Business Associate of the Department of Health pursuant to requirements of the Health Insurance Portability and Accountability Act, 45 CFR Parts 160 and 164 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health (HITECH) Act §§ 13400-13424, 42 U.S.C. §§ 17921-17954 (2009). State's Administrative Policies and Procedures Statement No. 24, as modified from time to time during the term of this agreement, is incorporated by reference and made a part of this agreement as if fully set forth herein.

   Privacy and Security Requirements

   i. As a Business Associate, Sub-recipient agrees:

      a) to be subject to and follow all HIPAA provisions found in 45 CFR 160 and 45 CFR 164, including any potential penalties and/or other consequences relating to a failure to comply with such requirements.

      b) to use or disclose any Protected Health Information (PHI) solely:
         1) to meet its obligations in this and any other agreements with State;
         2) as required by applicable law, rule or regulation; and
         3) as permitted by HIPAA, and any amendments to HIPAA, and subject in particular to limits set forth in 45 CFR § 164.514 (e) (2) (limited data sets) and 45 CFR § 164.502(b) (minimum necessary disclosure requirements);

      c) to return or destroy all PHI received from, created, or received on behalf of State, at termination of this agreement, or upon request of the DOH, whichever occurs first, or, if such

return or destruction is not feasible, to extend the protections of this agreement to the information and limit further uses and disclosures of such PHI;

d) to ensure that its agents, including a subcontractor for which Sub-recipient has received prior written consent from State pursuant to "Standard Clauses" section 11 to whom it provides PHI received from or created by Sub-recipient on behalf of State, agrees to the same restrictions and conditions applicable to Sub-recipient, and agrees to implement reasonable and appropriate safeguards to protect all Electronic Protected Health Information (EPHI). Sub-recipient also agrees to create and enforce business associate agreements (BAAs) with any and all subcontractors and to monitor such subcontractors for compliance with HIPAA provisions and to take reasonable steps to ensure that its employees' actions or omissions do not cause a breach of the terms of this agreement;

e) to notify State of any discovery or a breach of unsecured PHI as defined in the HITECH Act or accompanying regulations pursuant to the terms of 45 CFR § 164.410 and cooperate in State's breach analysis procedures, if requested. A breach shall be treated as discovered by Sub-recipient as of the first day on which such breach is known, or, by exercising reasonable diligence, would have been known, and requires notification to State without unreasonable delay and in no event later than thirty (30) calendar days after discovery of the breach. Such notification will contain the elements required in 45 CFR § 164.410; and

f) to comply with all requirements pursuant to the HITECH Act and its implementing regulations, and all additional applicable requirements of the Privacy Rule, including those contained in 45 CFR §§ 164.502(e) and 164.504(e)(1)(ii). Sub-recipient will not directly or indirectly receive remuneration in exchange for any PHI, subject to the exceptions contained in the HITECH Act and without a valid authorization from the applicable individual. Sub-recipient will not engage in any communication which might be deemed to be "marketing" under the HITECH Act, and will comply with all applicable security requirements in 45 CFR §§ 164.308, 164.310, 164.312, and 164.316.

ii. Notwithstanding the prohibitions set forth in this agreement, Sub-recipient may use and disclose PHI if necessary for its proper management and administration or to carry out its legal responsibilities, provided the following requirements are met:

a) the disclosure is required by law; or

b) reasonable assurances are obtained from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed. Such person shall notify Sub-recipient of any instances of which it is aware in which the confidentiality of the information has been breached.

iii. Availability of PHI

Sub-recipient further agrees:

a) to comply with any request for restrictions on certain disclosures of PHI pursuant to 45 CFR § 164.522, as agreed by State and with notice to Sub-recipient;

b) to make PHI available for purposes of accounting of disclosures, as required by 45 CFR § 164.528 and Section 13405(c)(3) of the HITECH Act; and

c) to cooperate in providing any accounting required on a timely basis.

3. PROPERTY MANAGEMENT STANDARDS:

The Sub-Recipient agrees to observe Federal Government uniform standards governing the utilization of property whose cost was charged to a project supported by a Federal grant.

4. TECHNICAL ASSISTANCE:

The State agrees to provide technical assistance regarding the State's rules, regulations and policies to the Sub-Recipient and to assist in the correction of problem areas identified by the State's monitoring activities.

5. LICENSING AND STANDARD COMPLIANCE:

The Sub-Recipient agrees to comply in full with all licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance in which the service and/or care is provided for the duration of this agreement. The Sub-Recipient will maintain effective internal controls in managing the federal award. Liability resulting from noncompliance with licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance or through the Sub-Recipient's failure to ensure the safety of all individuals served is assumed entirely by the Sub-Recipient.

6. WORK PRODUCT:

Sub-Recipient hereby acknowledges and agrees that all reports, plans, specifications, technical data, drawings, software system programs and documentation, procedures, files, operating instructions and procedures, source code(s) and documentation, including those necessary to upgrade and maintain the software program, state proprietary information, state data, end user data, Personal Health Information as defined in 45 CFR 160.103, and all information contained therein provided to the State by the Sub-Recipient in connection with its performance of service under this Agreement shall belong to and is the property of the State and will not be used in any way by the Sub-Recipient without the written consent of the State.

Paper, reports, forms software programs, source code(s) and other materials which are a part of the work under this Agreement will not be copyrighted without written approval of the State. In the unlikely event that any copyright does not fully belong to the State, the State none the less reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, and otherwise use, and to authorize others to use, any such work for government purposes.

Sub-Recipient agrees to return all information received from the State to State's custody upon the end of the term of this contract, unless otherwise agreed in a writing signed by both parties.

7. IT STANDARDS:

Any software or hardware provided under this agreement will comply with state standards which can be found at http://bit.sd.gov/standards/.

8. HOLD HARMLESS:

The Sub-Recipient agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of performing services hereunder. This section does not require the Sub-Recipient to be responsible for or defend against claims or damages arising solely from errors or omissions of the State, its officers, agents or employees.

9. INSURANCE:

Before beginning work under this Agreement, the Sub-Recipient shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement. The Sub-Recipient, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits listed below. In the event of a substantial change in insurance, issuance of a new policy, cancellation or nonrenewal of the policy, the Sub-Recipient agrees to provide immediate notice to the State and provide a new certificate of insurance showing continuous coverage in the amounts required. Sub-Recipient shall furnish copies of insurance policies if requested by the State.

A. Commercial General Liability Insurance:

The Sub-Recipient shall maintain occurrence-based commercial general liability insurance or an equivalent form with a limit of not less than $1,000,000 f or each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit.

B. Business Automobile Liability Insurance:

The Sub-Recipient shall maintain business automobile liability insurance or an equivalent form with a limit of not less than $ 0 for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

C. Worker's Compensation Insurance:

The Sub-Recipient shall procure and maintain Workers' Compensation and employers' liability insurance as required by South Dakota law.

D. Professional Liability Insurance:

The Sub-Recipient agrees to procure and maintain professional liability insurance with limit not less than $ 0.

10. CONFIDENTIALITY OF INFORMATION:

For the purpose of the sub-paragraph, "State Proprietary Information" shall include all information disclosed to the Sub-Recipient by the State. Sub-Recipient acknowledges that it shall have a duty to not disclose any State Proprietary Information to any third person for any reason without the express written permission of a State officer or employee with authority to authorize the disclosure. Sub-Recipient shall not: (i) disclose any State Proprietary Information to any third person unless otherwise specifically allowed under this contract; (ii) make any use of State Proprietary Information except to exercise rights and perform obligations under this contract; (iii) make State Proprietary Information available to any of its employees, officers, agents or consultants except those who have agreed to obligations of confidentiality at least as strict as those set out in this contract and who have a need to know such information. Sub-Recipient is held to the same standard of care in guarding State Proprietary Information as it applies to its own confidential or proprietary information and materials of a similar nature, and no less than holding State Proprietary Information in the strictest confidence. Sub-Recipient shall protect confidentiality of the State's information from the time of receipt to the time that such information is either returned to the State or destroyed to the extent that it cannot be recalled or reproduced. State Proprietary Information shall not include information that (i) was in the public domain at the time it was disclosed to Sub-Recipient; (ii) was known to Sub-Recipient without restriction at the time of disclosure from the State; (iii) that is disclosed with the prior written approval of State's officers or employees having authority to disclose such information; (iv) was independently developed by Sub-Recipient without the benefit or influence of the State's information; (v) becomes known to Sub-Recipient without restriction from a source not connected to the State of South Dakota. State's Proprietary Information shall include names, social security numbers, employer numbers, addresses and all other data about applicants, employers or other clients to whom the State provides services of any kind. Sub-Recipient understands that this information is confidential and protected under

applicable State law at SDCL 1-27-1.5, modified by SDCL 1-27-1.6, SDCL 28-1-29, SDCL 28-1-32, and SDCL 28-1-68 as applicable federal regulation and agrees to immediately notify the State of the information disclosure, either intentionally or inadvertently. The parties mutually agree that neither of them shall disclose the contents of the agreement except as required by applicable law or as necessary to carry out the terms of the agreement or to enforce that party's rights under this agreement. Sub-Recipient acknowledges that the State and its agencies are public entities and thus are bound by South Dakota open meetings and open records laws. It is therefore not a breach of this agreement for the State to take any action that the State reasonably believes is necessary to comply with the South Dakota open records or open meetings laws, including but not limited to posting this Agreement on the State's website. If work assignment performed in the course of this Agreement required security requirements or clearance, the Sub-Recipient will be required to undergo investigation.

Sub-recipient acknowledges that the State shares general information, including performance information, about Sub-recipient among and between other State agencies upon request of such agencies for the purpose of making determinations of the risk involved with potential, subsequent grant awards and for other purposes. Sub-recipient expressly consents and agrees to such uses by the State.

11. FEDERAL AND STATE LAWS:

Sub-Recipient agrees that it will comply with all federal and state laws, rules, and regulations that may apply to the provision of services pursuant to this contract, including the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. §§ 12101-12213, and any amendment thereto, Section 306 of the Clean Air Act, and Section 508 of the Clean Water Act. Both parties further agree to provide services covered by this contract without regard to race, color, national origin, sex, age or disability as provided by state or federal law.

12. REPORTING OF PERSONAL INJURIES AND/OR PROPERTY DAMAGE:

Sub-Recipient agrees to report promptly to State any event encountered in the course of performance of this contract which results in injury to the person or property of third parties, or which may otherwise subject Sub-Recipient or State to liability. Reporting to State under this section does not satisfy Sub-Recipient's obligation to report any event to law enforcement or other entities as required by law.

13. FORCE MAJEURE:

Neither Sub-Recipient nor State shall be liable to the other for any delay in, or failure of performance of, any covenant or promise contained in this contract, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to the extent that, such delay or failure is caused by "force majeure". As used in this contract, "force majeure" means acts of God, acts of the public enemy, acts of the State and any governmental entity in its sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes or other labor disputes, freight embargoes, or unusually severe weather.

14. CONTRACT ORIGINAL AND COPIES:

An original of this contract will be retained by the State Auditor's Office. A photocopy will be on file with the South Dakota Department of Health and a second original will be sent to Sub-Recipient.

15. When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction").

16. Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).

17. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the

recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

D. SUB-RECIPIENT ATTESTATION

By signing this Agreement, Sub-Recipient attests to the following requirements as set forth in SDCL § 1-56-10:

A. A conflict of interest policy is enforced within the recipient's or sub-recipient's organization;

B. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or sub-recipient's website;

C. An effective internal control system is employed by the recipient's or sub-recipient's organization; and

D. If applicable, the recipient or sub-recipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the recipient's or sub-recipient's website.

Sub-Recipient further represents that any and all concerns or issues it had in complying with the foregoing attestations were provided to the State and resolved to their satisfaction prior to signing this Agreement.

In the event of a significant change in the conflict of interest policy, sub-recipient agrees to provide immediate notice of such change to the State, and provide a copy of the new conflict of interest policy. Sub-recipient understands that any change in the conflict of interest policy may result in a change in their monitoring or other performance requirements under the grant and expressly agrees to comply with those changes and to facilitate any additional monitoring as required by the State.

Furthermore, pursuant to SDCL § 1-56-10, if a conflict of interest is identified as outlined by your organization's conflict of interest policy, you are required to disclose the conflict to the Department of Health for display on the website created pursuant to SDCL § 1-27-45.

THE FOLLOWING MUST BE COMPLETED BY THE SUB-RECIPIENT:

1) Is your organization required to file the Internal Revenue Service Form 990? ____Yes ___X___No

   If you answered "YES," in the space provided below, please provide the link to your website where this information can be found.
   www.co.yankton.sd.us

2) Is your organization subject to compliance with the federal Single Audit Act? ____Yes ___X___No

   If you answered "YES," in the space provided below, please provide the link to your website where the audits can be found.
   www.co.yankton.sd.us

3) Have any conflicts of interest been identified pursuant to your organization's conflict of interest policy?
   ____Yes ___X___No

   If you answered "YES," in the space provided below, please list any and all identified conflicts of interests.
   www.co.yankton.sd.us

E. AUTHORIZED SIGNATURES:

In witness hereto, the parties signify their agreement by signing below.

Colleen Winter, Director Division of Family and Community Health Department of Health	Date	Sub-recipient Signature	Date
		Print or Type Sub-recipient Name	
Kari J. Williams Administrator, Financial Management Department of Health	Date		

State Agency Coding:

CFDA#	10.557			
Company	2018	1000	1000	1000
Account	5206570	5206570	5206570	5206570
Program	0904004	0901001	0901001	0901001
Fund Src-subfund	113WC			
Dollar Total	$27,621.00			

State Program Contact Person Emily Paulsen
Phone 773-4988

State Fiscal Contact Person Contract Accountant
Phone 605 773-3361

Sub-Recipient Program Contact Person Patty Hojem
Phone 605-260-4400 ext 0
Sub-Recipient Program Email Address patty@co.yankton.sd.us

Sub-Recipient Fiscal Contact Person Patty Hojem
Phone 605-260-4400 ext 0
Sub-Recipient Fiscal Email Address patty@co.yankton.sd.us

Auditor Approval DS PH

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Attachment A

FY21 6.1.20 - 5.31.21 SD DEPARTMENT OF HEALTH-WIC PROGRAM MONTHLY EXPENDITURE REPORT

WIC LOCAL AGENCY (County Name): Yankton County **Contract #:** 21SC090036

TOTAL CONTRACT BUDGET: $ 27,621.00 **MONTH/YEAR SERVICES PROVIDED:** June 2020

ACTUAL EXPENDITURES FOR REPORTING MONTH

Note: Meals can't exceed state rates		Leave before	Return after	Mileage can't exceed state rate of $.42 per mile	Lodging: Includes actual cost of lodging up to a maximum of:
$6	Breakfast	5:31 AM	7:59 AM		$55 plus tax per day June 1- June 30 $75 plus tax per day July 1-May 31
$14	Lunch	11:31 AM	12:59 PM		
$20	Dinner	5:31 PM	7:59 PM		

CLERICAL TRAVEL TIME TO COVER ANOTHER CLINIC (113WC)				Mileage	Miles	Rate	Total
Site	Travel Hours	Rate Per Hr	Total				$ -
		$ 18.29	$ -				
		$ 18.29	$ -			Meals	Total
		$ 18.29	$ -				
Total			$ -				
# of Trips to clinic				TOTAL CLINIC TRAVEL EXPENSES			$ -

CLERICAL TRAINING EXPENSES (113WC)				Mileage	Miles	Rate	Total
Staff Name	Hrs. Traveled & Training Time	Rate per Hour	Total				$ -
		$ 18.29	$ -	Meals	Total	Lodging	Total
		$ 18.29	$ -				
		$ 18.29	$ -				
		$ 18.29	$ -				
Total			$ -				

NOTE: Training **MUST** be reported in SDWIC-IT before submitting expenses.

Only 50% of total costs of BIT training for those who failed security test can be charged to WIC (50% paid only 1 time per person

Training covering topics outside of WIC: Figure % of training that pertains to WIC and multiple that % by the total training cost.

List Training title, place & dates attended. If Regional training, list % of training costs charged to WIC:

TOTAL CLERICAL TRAINING EXPENSES: $ -

CLERICAL SDWIC-IT FOCUS EXPENSES			(113WCS)	Mileage	Miles	Rate	Total
Staff Name	Hrs. Traveled, meeting & Testing	Rate	Total				$ -
		$ 18.29	$ -	Meals	Total	Dates of Meeting/Testing	
		$ 18.29	$ -				
Total			$ -				
				TOTAL SDWIC-IT FOCUS EXPENSES:			$ -

OTHER EXPENSES (SPECIFY):

TOTAL MONIES TO BE REIMBURSED $ -

I hereby certify the above expenses were incurred in activities approved under the contract with the S.D. Department of Health

Health Professional Signature Date Regional Manager Signature Date

County Auditor Signature Date

Rev. 6/20

For Central Office Use:	113WC $ -	113WCS $ -	Total $ -

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Congratulations, You're Now a Department of Health Subrecipient. What does that mean for my entity?

Spring 2018

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What Is a Subrecipient?

- *Subrecipient* means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

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Subrecipient Agreement

The terms and conditions of this subrecipient agreement contain State and Federal regulations.

Each agreement lists the links to the federal guidance which governs the federal guidance for this award. By accepting this award you are agreeing to follow these regulations.

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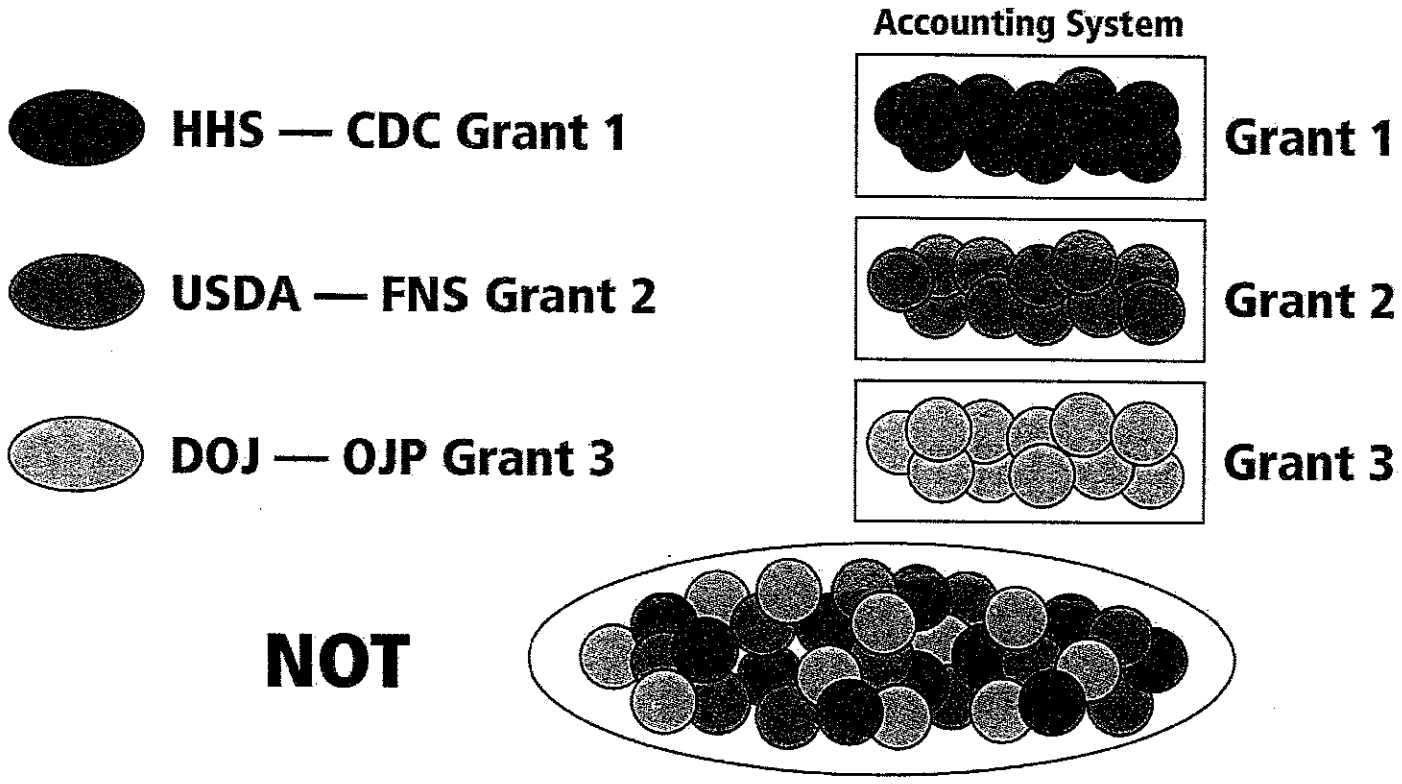
Adequate Safeguarding of Federal Assets –Make Separate Accounts Do Not Comingle Federal Funds

Segregation of Funds



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What does the DOH review?

- Department of Health (DOH) reviews your entity on Federal website Sam.gov for suspension and debarment and validates DUNS number.

- DOH reports subawards (over $25,000) within 30 days of signing agreement as required by Federal Funding Accountability and Transparency Act (FFATA). Awards can be found on USAspending.gov.

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What do I Need to Keep for records?

- Source documents; documentation providing back up for all revenue and expenditures charged to this federal award, including Time and Effort reports for staff paid by this award.
- A separate record of accounting for all revenue and expenses charged to this federal award.
- Keep any financial or programmatic reports completed.
- Copy of agreement and any 3rd party agreements your entity has that spends these federal funds.
- Records associated with this award must be kept for a minimum of 3 years from close out of award.

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Do You Pass Any of These Federal Funds From DOH Onto Another Entity?

- Your entity must receive written approval from DOH prior to entering into any agreement with a third party.
- Your entity must perform an analysis to determine if the relationship with the third party will be that of a contractor or a subrecipient.
- If the agreement with that approved entity is a subrecipient agreement, then certain information is required to be in the agreement and additional actions are required by your entity.

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Will you Have a Subrecipient with These Federal Funds you Received From DOH?

- Prior to completing the agreement you will need to follow Federal guidance for subrecipients which includes, but is not limited to:
  - Completing risk assessment of the entity.
  - Making sure the entity has a Conflict of Interest Policy and written procedures?
  - Verify the entity's DUNS and that they are not listed on the Suspension an Debarment Federal website.
  - Have policies, procedures, and forms in place for monitoring to make sure the entity follows Federal requirements.
  - Have a procedure to close out the award at the end of the period of performance prior to the end of your agreement with DOH to allow time for reporting.
  - Please reference all Federal guidance found in your DOH agreement in your subrecipient agreement to the third party to make sure Federal requirements are met.
- Why is this important?
  - Agencies are focused on ensuring that prime grantees are acting in accordance with their duties and that they have comprehensive policies and procedures, and monitoring tools, in place which ensure that all terms and conditions are met by the subrecipient to not put federal funding in danger.
  - Grantees that are pass-through entities must be prepared to evaluate subrecipients' compliance with their subawards, monitor the activities of their subrecipients, impose specific conditions as necessary, ensure required audits are completed, and take enforcement action when and if necessary.

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Does Your Agreement With DOH Allow for Your Staff to Code Time to the Federal Funding Source?

- If your entity will charge employee time to this award, visit with your program and financial staff to set up proper tracking of time and effort to this federal award.

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Example of Proper Time and Effort Reporting

ABC Non-profit

1234 Dallas Blvd.
Dallas, TX 75555
Telephone: (214) 555-5544; FAX: (214) 555-7755

BI-WEEKLY TIME SHEET

Employee Name:	Jane Q. Coordinator	Project Name:	Happy Kids After School Program
Title:	Program Coordinator	Pay Period:	6/21/2010 to 7/4/2010
Department:	Service Program	Supervisor:	Ori Lee N. Americas

Days	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	Total Hrs.
Dates:	6.21.10	6.22.10	6.23.10	6.24.10	6.25.10	6.26.10	6.27.10	6.28.10	6.29.10	6.30.10	7.1.10	7.2.10	7.3.10	7.4.10	
Task or Grant Project															
AmeriCorps After School Program		5	4.75	4.5		2			4	2	7	8	8		51.25
Fundraising*				2							1				3
Headstart Program		3				6			4						13
Annual Leave				1.5											1.5
Sick leave			3.25		8										11.25
Holiday															0
Leave: Other															0
TOTALS:	0	8	8	8	8	8	0	0	8	8	8	8	8	0	80

By signing below, I hereby attest that the time recorded on this time sheet is true and accurate to the best of my knowledge.

Employee Signature _____ Date _____

Supervisor's Signature _____ Date _____

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How to Capture Time & Effort

- Your entity must have a Time and Effort written policy that address the following:
  - Record actual hours worked for each federal and non federal project for those employees that work on multiple projects within your organization.
  - Employee signature on time form and review and approval signature by the employee's supervisor.
  - Electronic timesheets are allowed when an entity has established, written policy establishing the use of electronic timekeeping systems.
  - All funding sources should be traceable back to your accounting system for clear source of time charges and expenditures to this federal award.

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How to Avoid an Audit – Top 5 Items Auditors Have Found

1. **Inadequate policies and procedures**
   - Internal Controls
   - Procurement – Equipment Management and Fixed Asset Inventory
   - Subrecipients
2. **Reporting**
   - Inaccurate and/or late financial or performance reports.
   - Cash Management – Advance Draw Down – Interest Earned
   - Audit requirements not met
3. **Allowable Costs / Unallowable Expenditures**
   - Unallowable expenditures
   - Unsupported
   - Unauthorized
   - Unreasonable
4. **Documentation of Time and Effort**
   - No Time and Effort Policy
   - Not recording federal funding correctly
5. **Program Income**
   - Gross income – earned by a recipient, subrecipient, or a contractor under a grant – directly generated by the grant-supported activity or earned as a result of the award.
     - Not properly recorded
     - Sliding Fee causes improper calculation of program income generated
     - Improper use of program income

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What Will You Receive From DOH Through the Life of the Agreement?

- Welcome letter, forms, and What to Expect as a DOH Subrecipient, will be sent with agreement
- Request for proof of insurance, if applicable
- Invoice checklist guidance, minimum requirements for invoices requesting payment through reimbursement
- Guidance from your DOH contact
- Links to Federal requirement and guidelines
- On-going monitoring, training, and technical assistance
- Possible desk review monitoring or on-site review monitoring from DOH Fiscal Staff
- Program reviews
- Notice of Single Audit requirements and disclosure of amount of Federal funding paid to your entity
- Close out letter

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What to Take Away

- Ask if there is any training DOH can provide
- Work with your DOH contact to answer any questions you may have
- Remember every federal award is different review each agreement to know what is required of your entity
- Make sure your fiscal office, accountants, and supervisors are aware of subrecipient funding and what it means for their job duties
- Ask questions

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Reference Material

- For awards funded with Health and Human Services funds:

  The HHS grants policy manual can be found at
  https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf

  The Uniform Administrative Requirements, Cost Principals, and Audit requirements for HHS awards (45 CFR part 75) can be found at:
  https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title45/45cfr75_main_02.tpl

For awards funded with US Dept. of Agriculture WIC funds:

Here is the link to the Child Nutrition Act of 1966 which WIC is section 1786
https://fns-prod.azureedge.net/sites/default/files/CNA_1966_12-13-10.pdf

Here is the link to the Healthy, Hunger-Free Kids Act of 2010
https://www.gpo.gov/fdsys/pkg/PLAW-111publ296/pdf/PLAW-111publ296.pdf

Here is the link to 7 CFR 246
https://www.ecfr.gov/cgi-bin/text-idx?SID=a42889f84f99d56ec18d77c9b463c613&node=7:4.1.1.1.10&rgn=div5

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

For the 2018-2019 4-H year there were 138 registered 4-H Members and roughly 30 registered 4-H volunteers.

January

4-H
6- Jr. Leaders Meeting
7- Monday Morning Skype Meeting
7- Jr. Leader Pizza Ranch Fundraiser
14- Cloverbuds Meeting; Extension Office
14- 4-H Leaders Association Meeting
25- Pool Noodle Sight Words Project Workshop **(4 youth)**
28- Monday Morning Skype Meeting

Non 4-H Programming
17- Library Science Club; Yankton Community Library (**10 youth)**

Promotional
14- 4-H Member Spotlight- Observer

Other
8 – Seed Library Meeting; Yankton Community Library
23 – Chamber Ag Committee Meeting; Pizza Ranch

February

4-H
11- Monday Morning Skype Meeting
11- Cloverbuds Meeting; Extension Office
11- 4-H Leaders Association Meeting
19- Jelly Canning Workshop **(5 youth)**
20- SE Advisor Zoom Meeting

Non 4-H Programming
6- Lego WeDo 2.0 Robotics- Lincoln Elementary **(17 youth)**
13- Lego WeDo 2.0 Robotics – Lincoln Elementary
20- Lego WeDo 2.0 Robotics – Lincoln Elementary
27- Lego WeDo 2.0 Robotics – Lincoln Elementary

Promotional
11- 4-H Member Spotlight- Observer

Other
5- Seed Library Meeting; Yankton Community Library
27- Chamber Ag Committee Meeting; Pizza Ranch

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

March

4-H
10- Jr. Leaders Meeting
11- Monday Morning Skype Meeting
11- Cloverbuds Meeting; Extension Office
11- 4-H Leaders Association Meeting
15- Crayon Canvas **(5 youth)**
20- SE Advisor Zoom Meeting
24- Horse Safety Training **(13 youth)**
25- Monday Morning Skype Meeting

Non 4-H Programming
7- STEM Mentoring; Yankton Boys and Girls Club **(4 youth)**
11- Lego WeDo 2.0 Robotics; Stewart Elementary **(22 youth)**
14- STEM Mentoring; Yankton Boys and Girls Club
18- Lego WeDo 2.0 Robotics; Stewart Elementary
21- Library Science Club; Yankton Community Library **(4 youth)**
21- STEM Mentoring; Yankton Boys and Girls Club
25- Lego WeDo 2.0 Robotics; Stewart Elementary
28- STEM Mentoring; Yankton Boys and Girls Club

Promotional
11- 4-H Member Spotlight-Observer

Other
1-Progressive Ag Training; Huron, SD
27- Chamber Ag Committee Meeting; Pizza Ranch

April

4-H
3 – Pick A Rabbit Class; TSC, Yankton **(9 youth)**
7- Jr. Leaders Meeting
8- Cloverbuds Meeting; Extension Office
8- 4-H Leaders Association Meeting
10- Pick A Rabbit Class; Extension Office
15- Monday Morning Zoom Meeting
17- SE Advisor Zoom Meeting
17- Pick A Rabbit Class; Extension Office
19- YQCA Training **(22 Youth)**
24- Pick A Rabbit Class; Extension Office
28- Yard Game Workshop **(8 Youth)**
29- Monday Morning Zoom Meeting

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

Non 4-H Programming
4 – STEM Mentoring; Yankton Boys & Girls Club **(4 youth)**
8- Lego WeDo 2.0 Robotics; Stewart Elementary **(22 youth)**
11- STEM Mentoring; Yankton Boys and Girls Club
18- STEM Mentoring; Yankton Boys and Girls Club
25- Avera Kids Health & Safety Fair; Avera Pavilion **(166 youth)**
25-STEM Mentoring; Yankton Boys and Girls Club

Promotional
8- 4-H Member Spotlight- Observer

Other
23- Field To Table Prep Meeting; Valley Ag Supply, Gayville
24 – Chamber Ag Committee Meeting; Pizza Ranch

May

4-H
1-Pick A Rabbit Class; Extension Office **(9 youth)**
5- Jr. Leaders Social Event
13- Monday Morning Zoom Meeting
13- Cloverbuds Meeting; Extension Office
13- 4-H Leaders Association Meeting
29- YQCA Training **(5 youth)**

Non 4-H Programming
2- STEM Mentoring; Yankton Boys and Girls Club **(4 youth)**
9- STEM Mentoring; Yankton Boys and Girls Club
16- Library Science Club; Yankton Community Library **(20 youth)**
16- STEM Mentoring; Yankton Boys and Girls Club
21- Babysitting Clinic; Yankton Community Library **(15 youth)**
22- Babysitting Clinic; Yankton Community Library
23- STEM Mentoring; Yankton Boys and Girls Club
30- STEM Mentoring; Yankton Boys and Girls Club

Promotional
13- 4-H Member Spotlight-Observer

Other
7 – Seed Library Meeting; Yankton Community Library

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

June

4-H
2 – Jr. Leaders Meeting
7- Special Foods Workshop; Extension Office **(4 youth)**
10- Cloverbuds Meetings; Extension Office
10- 4-H Leaders Association Meeting
25- Canvas Painting Workshop; Yankton County 4-H Grounds **(11 youth)**
26- Tri County Horse Show; Donnelly Farm, Burbank, SD

Non 4-H Programming
3 – Garden Club; Yankton Boys & Girls Club **(153 youth)**
6 - Garden Club; Yankton Boys & Girls Club
6- STEM Mentoring; Yankton Boys & Girls Club **(15 youth)**
10 - Garden Club; Yankton Boys & Girls Club
12 – Ag in the Classroom; Yankton Boys & Girls Club **(46 youth)**
13 – Garden Club; Yankton Boys & Girls Club
13 – STEM Mentoring; Yankton Boys and Girls Club
14 – Farm Safety Day Camp; Yankton County 4-H Grounds **(50 youth)**
17 – Garden Club; Yankton Boys & Girls Club
20 – Garden Club; Yankton Boys & Girls Club
20 – STEM Mentoring; Yankton Boys and Girls Club
24 – Garden Club; Yankton Boys & Girls Club
27 – Garden Club; Yankton Boys & Girls Club
27 – STEM Mentoring; Yankton Boys and Girls Club

Promotional
10- 4-H Member Spotlight- Observer

Other
18 – Chamber Ag Committee-Ag Gala; Yankton County 4-H Grounds

July

4-H
8 – Cloverbud Meeting; Extension Office
8 – 4-H Leaders Association Meeting
12 – Special Foods Contest; YHS **(8 youth)**
16 – Four Patch Pillow Sewing Workshop; Extension Office **(4 youth)**
17- Four Parch Pillow Sewing Workshop; Extension Office
21 – Jr. Leader Meeting
22 – State Horse Show; Huron, SD
28 – County Fair Set Up

Non 4-H Programming
1 – Garden Club; Yankton Boys & Girls Club **(153 youth)**

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

3 – Ag in the Classroom; Yankton Boys & Girls Club **(46 youth)**
8 – Garden Club; Yankton Boys & Girls Club
11 – Garden Club; Yankton Boys & Girls Club
11 – STEM Mentoring; Yankton Boys and Girls Club **(15 youth)**
15 – Garden Club; Yankton Boys & Girls Club
17 – Ag in the Classroom; Yankton Boys & Girls Club
18 – Garden Club; Yankton Boys & Girls Club
18 – STEM Mentoring; Yankton Boys and Girls Club
29 – Garden Club; Yankton Boys & Girls Club

Promotional
8- 4-H Member Spotlight- Observer
10- Radio PSA's; WNAX
15- P&D Interview

Other
15 – Seed Library Meeting; Yankton Community Library

August

4-H
1 – Yankton County Fair; Pine Acres 4-H Grounds
2 – Yankton County Fair; Pine Acres 4-H Grounds
3 – Yankton County Fair; Pine Acres 4-H Grounds
12 – Cloverbuds Field Trip; Gavins Point Fish Hatchery
12 – 4-H Leaders Association Meeting
28 – State Fair; Huron, SD
29 – State Fair; Huron, SD
30 - State Fair; Huron, SD
31- State Fair; Huron, SD

Non 4-H Programming
5 – Garden Club; Yankton Boys & Girls Club
8- Garden Club; Yankton Boys & Girls Club
8- STEM Mentoring; Yankton Boys and Girls Club
15- STEM Mentoring; Yankton Boys and Girls Club
19- Garden Club; Yankton Boys & Girls Club
22- STEM Mentoring; Yankton Boys and Girls Club
26- Garden Club; Yankton Boys & Girls Club

Promotional
12- 4-H Member Spotlight-Observer
17 – River Boat Days Parade

Other

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

September

4-H
1 – State Fair; Huron, SD
2 - State Fair; Huron, SD
9 – Cloverbud Meeting; Extension Office
9 – 4-H Leaders Association Meeting
29 – Jr. Leaders Meeting
30 – 4-H Team Skype Meeting

Non 4-H Programming
4 – Field to Table; Valley Ag Supply **(572 youth)**
5 – Field to Table; Valley Ag Supply
5 – STEM Mentoring; Yankton Boys and Girls Club
6 – Field to Table; Valley Ag Supply
9 – Garden Club; Yankton Boys & Girls Club
16 – Garden Club; Yankton Boys & Girls Club
19 - STEM Mentoring; Yankton Boys & Girls Club
23- Garden Club; Yankton Boys & Girls Club
24 – Women in Science; Mount Marty College **(309 youth)**
26 - STEM Mentoring; Yankton Boys & Girls Club
30 - Garden Club; Yankton Boys & Girls Club

Promotional
9- 4-H Member Spotlight- Observer

Other
25- Chamber Ag Committee Meeting; Pizza Ranch

October

4-H
6-12 – National 4-H Week
14 – Cloverbud Meeting; Extension Office
14 – 4-H Leaders Association Meeting
12 – Ice Cream Social; TSC
20 – Jr. Leader Meeting
20 – Applesauce Canning Workshop; Extension Office **(8 youth)**

Non 4-H Programming
1 – WeDo 2.0 Lego Robotics; Lincoln Elementary **(21 youth)**
3 – STEM Mentoring; Yankton Boys & Girls Club **(15 youth)**
8– WeDo 2.0 Lego Robotics; Lincoln Elementary
10 - STEM Mentoring; Yankton Boys & Girls Club
15 – WeDo 2.0 Lego Robotics; Lincoln Elementary
17 - STEM Mentoring; Yankton Boys & Girls Club

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

17 – Library Science Club; Yankton Community Library **(14 youth)**
21 – Garden Club; Yankton Boys & Girls Club **(153 youth)**
22 – WeDo 2.0 Lego Robotics; Lincoln Elementary
24 - STEM Mentoring; Yankton Boys & Girls Club
28 – Garden Club; Yankton Boys & Girls Club
31 - STEM Mentoring; Yankton Boys & Girls Club

Promotional
14- 4-H Member Spotlight-Observer

Other

November

4-H
3 – Recognition Event; Yankton County 4-H Grounds
11 – Cloverbud Meeting; Extension Office
11 – 4-H Leaders Association Meeting
21 – Jr. Leader Bingo; Majestic Bluffs **(4 youth)**
23 – Thanksgiving Project Workshop; Extension Office **(7 youth)**

Non 4-H Programming
7 - STEM Mentoring; Yankton Boys & Girls Club
12 - WeDo 2.0 Lego Robotics; Beadle Elementary **(14 youth)**
14 - STEM Mentoring; Yankton Boys & Girls Club
19 - WeDo 2.0 Lego Robotics; Beadle Elementary
21 - STEM Mentoring; Yankton Boys & Girls Club
28 – STEM Mentoring; Yankton Boys & Girls Club

Promotional
11 – 4-H Member Spotlight-Observer

Other

December

4-H
2 – 4-H Team Zoom Meeting
9 – Cloverbud Meeting; Autumn Winds
9 – 4-H Leaders Association Meeting
11 – SE Advisors Judging Kit Meeting; Yankton County Extension Office
13 – Jr. Leader Christmas Party; Skate City- Sioux Falls, SD
30- Snowman Project Workshop- Cancelled due to weather

Activity Report | January 2019 — December 2019

Katie Doty, Yankton County 4-H Youth Development Program Assistant

Non 4-H Programming
3 - WeDo 2.0 Lego Robotics; Beadle Elementary
4 - WeDo 2.0 Lego Robotics; Beadle Elementary
5 - STEM Mentoring; Yankton Boys & Girls Club
19 – Library Science Club; Yankton Community Library **(6 youth)**

Promotional
5- Parade of Lights
9 – 4-H Member Spotlight-Observer

Other

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

Yankton County 4-H currently has 116 registered 4-H members and 30 registered 4-H Volunteers. Members and volunteers have until May 31st to sign up and be eligible for State Events and awards.

January

4-H
6- State Fair Committee Zoom Meeting
13- Cloverbuds Meeting; Extension Office
13- 4-H Leaders Association Meeting
15- Reagan Rudd Farm Safety Presentation; Dakota Plains
15- SE Advisors Zoom Meeting
19 – Jr. Leader Meeting

Non 4-H Programming
16- Library Science Club; Yankton Community Library (**6 youth)**
30 – WeDo 2.0 Lego Robotics; Webster Elementary **(12 youth)**

Promotional
13- 4-H Member Spotlight- Observer

Other
15 – Seed Library Meeting; Yankton Community Library
22 – Chamber Ag Committee Meeting; Pizza Ranch

February

4-H
3- Jr. Leader Pizza Ranch Fundraiser
10- Cloverbuds Meeting; Extension Office
10- 4-H Leaders Association Meeting
19- SE Advisor Zoom Meeting

Non 4-H Programming
6- Lego WeDo 2.0 Robotics; Webster Elementary **(12 youth)**
13- Lego WeDo 2.0 Robotics; Webster Elementary
20- Lego WeDo 2.0 Robotics; Webster Elementary

Promotional
10- 4-H Member Spotlight- Observer

Other
26- Chamber Ag Committee Meeting; Pizza Ranch

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

March

4-H
9- Cloverbuds Meeting; Extension Office
9- 4-H Leaders Association Meeting
13- State 4-H COVID-19 Zoom Update
15- Jr. Leaders Community Service-Cancelled due to COVID-19
17- Rock-a-thon for The Center-Cancelled due to COVID-19
18- SE Advisor Zoom Meeting
19- State 4-H COVID-19 Zoom Update
21- Home Sweet Home Project Workshop- Cancelled due to COVID-19
29- Horse Safety Training-Postponed due to COVID-19

Non 4-H Programming
9- Lego WeDo 2.0 Robotics; Stewart Elementary **(16 youth)**
16- Lego WeDo 2.0 Robotics; Stewart Elementary -Cancelled due to COVID-19
19- Library Science Club; Yankton Community Library- Cancelled due to COVID-19
23- Lego WeDo 2.0 Robotics; Stewart Elementary- Cancelled due to COVID-19
30 - Lego WeDo 2.0 Robotics; Stewart Elementary- Cancelled due to COVID-19

Promotional
9- 4-H Member Spotlight-Observer

Other

April

4-H
1 - SDAE4-HP Zoom Meeting
2- SD 4-H Professional Zoom Training
4- Grounds Clean Up- Cancelled due to COVID-19
6- 4honline training; Sioux Falls- postponed to a virtual meeting at a later date due COVID-19
13- Cloverbuds Meeting- Cancelled due to COVID-19
13- 4-H Leaders Association Meeting-Met over Zoom
13- YQCA Training- Cancelled due to COVID-19 – no updated date at this time
15- SE Advisor Zoom Meeting
19- Easter Painting Workshop- Cancelled due to COVID-19
19- Jr. Leader Zoom Meeting

Non 4-H Programming
23- Avera Kids Health & Safety Fair- Cancelled due to COVID-19

Promotional
13- 4-H Member Spotlight- Observer

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

Other
22 – Chamber Ag Committee Meeting-Cancelled due to COVID-19

May

I will be on Maternity leave starting mid-May.
May-August will be what is planned as of now, not knowing what will happen with COVID-19. SDSU Extension has issued that 4-H perform no in person activities until May 15th.

4-H
11- Cloverbuds Meeting-cancelled due to COVID-19
11- 4-H Leaders Association Meeting- meet over Zoom
20- SE Advisor Zoom Meeting

Non 4-H Programming
27- Babysitting Clinic; Yankton Community Library
28- Babysitting Clinic; Yankton Community Library

Promotional
11- 4-H Member Spotlight-Observer

Other

June

June 1- Krista, the 4-H Program Intern should be starting. She will help Lauren and Danielle run programs and get ready for County Fair. Krista will also do project workshops for 4-H members that she will schedule when she starts.

4-H
8- Cloverbuds Meeting; Extension Office
8- 4-H Leaders Association Meeting
?- Jr. Leaders Meeting
24- Tri County Horse Show; Donnelly Farm- Burbank; SD
26- Special Foods Contest; YHS

Non 4-H Programming
Starting June 1- August 6-Every Monday & Thursday- Garden Club; Yankton Boys and Girls Club
12- Farm Safety Day Camp; Yankton County 4-H Grounds
Starting Wednesday, June 17- Wednesday, July 8- Lego WeDo 2.0 Robotics; Yankton Community Library
23- Ag in the Classroom; Yankton Boys and Girls Club

Promotional
8- 4-H Member Spotlight- Observer

Other

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

July

June 1- Krista the 4-H Program Intern should be starting. She will help Lauren and Danielle run programs and get ready for County Fair. Krista will also do project workshops for 4-H members that she will schedule when she starts.

4-H

13 – Cloverbud Meeting; Extension Office
13- 4-H Leaders Association Meeting
13 – Jr. Leaders hosting cloverbud camp
20-22 – State Horse Show; Huron, SD
26 – County Fair Set Up and Grounds Clean Up
30- Yankton County Fair; Pine Acres 4-H Grounds
31- Yankton County Fair; Pine Acres 4-H Grounds

Non 4-H Programming

Starting June 1- August 6- Every Monday & Thursday- Garden Club; Yankton Boys and Girls Club
Starting Wednesday, June 17- Wednesday, July 8- Lego WeDo 2.0 Robotics; Yankton Community Library
7- Ag in the Classroom; Yankton Boys and Girls Club
21- Ag in the Classroom; Yankton Boys and Girls Club

Promotional

13- 4-H Member Spotlight- Observer
Radio PSA's; WNAX

Other

August

I should be back from Maternity Leave mid August.

4-H

1 – Yankton County Fair; Pine Acres 4-H Grounds
10 – Cloverbud Meeting; Extension Office
10 – 4-H Leaders Association Meeting

Non 4-H Programming

Starting June 1- August 6- Every Monday & Thursday- Garden Club; Yankton Boys and Girls Club

Promotional

10- 4-H Member Spotlight-Observer
22 – River Boat Days Parade

Other

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

September

4-H
2 – State Fair; Huron, SD
3 - State Fair; Huron, SD
4 - State Fair; Huron, SD
5 - State Fair; Huron,SD
6 - State Fair; Huron, SD
7- State Fair; Huron, SD
14 – Cloverbud Meeting; Extension Office
14 – 4-H Leaders Association Meeting

Non 4-H Programming
9 – Field to Table; Valley Ag Supply **(572 youth)**
10 – Field to Table; Valley Ag Supply
11 – Field to Table; Valley Ag Supply

Promotional
14- 4-H Member Spotlight- Observer

Other

On March 13th, the State 4-H Office, through the guidance of SDSU, shut down all face to face programs, until at this time, May 15th. I have had to cancel numerous programs, both 4-H and community, due to COVID-19. Some programs will be re-scheduled, some cancelled all together, some we are not sure what we can do at this point, until we receive further guidance. Since March 13th I would like to outline some of the things, other than listed above, I have been working on:

- Yankton County 4-H Handbook
- Updating Record Book Forms
- Farm Safety Camp
- Sending out Vendor Fair Registration Forms for County Fair
- Finding Volunteers for County Fair Committee- Both Display and Livestock
- Sign Up Genius for Volunteers at County Fair
- Livestock Skill-a-thon for County Fair
- Commissioners Report
- Updating Clubs on status of their members
- Cleaning, counting, sorting Lego Kits from Stewart Lego Robotics
- Updating and clearing the Ipads from Stewart Lego Robotics
- Contacting anyone extra vendor that is coming to County Fair who to contact with questions in the summer months, since I will be on Maternity Leave
- Organizing and updating the insurance for Yankton County 4-H
- Researching potential project workshops, new programs, resources to help improve existing workshops and programs

Activity Report | January 2020 — September 2020

Katie Doty, Yankton County 4-H Youth Development Program Assistant

- Joining other county zoom meetings for new ideas and observe how other counties run their virtual programming
- Keeping families as up to date as possible on what is happening within 4-H in regards to COVID-19
- Horse Safety Training
- Sharing other County, State, and various Organizations resources and programs they are putting on virtually that might interest any of our 4-H'ers

April 29, 2020

Yankton County Commission
321 West 3rd Street
Yankton, SD 57078

Re: Residential Property Redevelopment Proposal

Dear Commission Chair Loest,

City staff, working together with Yankton County staff and officials have put together a winning plan to address tax delinquent and help an important housing need in our community. The ultimate benefit of the strategy is that it will put the property back on the tax rolls. We were inspired by the innovative work the Yankton County Commission has already undertaken with the City of Utica to help them redevelop properties and increase the availability of housing. We are asking to partner with Yankton County to try replicate that success here in the City of Yankton.

I think this proposal is mutually beneficial both by returning delinquent properties to the tax rolls much more quickly, as well as creating workforce housing opportunities to fill an important need. As you know, properties that we as a City have to address from a code enforcement standpoint are also properties that often have liens and unpaid taxes that make them very unattractive for redevelopment. By the time our demolition and abatement costs are included these properties often spend 5 to 10 years generating zero tax revenue, while also not providing much needed housing stock. City of Yankton staff and Yankton County staff and the State's Attorney have been working together for several months to try to come up with a creative plan to address some problem properties while at the same time returning them to the tax roll. To those ends, the City of Yankton proposes the following for the identified three properties:

1. 310 Pearl Street: This property was subject to an abandoned and dangerous building order and the location of a recent structure fire. Normally the City of Yankton would use a court order to demolish the property and attach the costs to the property by assessment. As we all know, at an eventual tax sale the citizens are unlikely to see much of a return on that investment in demolition. So, the City of Yankton has acquired title to the property and is proposing a public/private partnership to facilitate the demolition of the existing structure and creation of a residential housing unit on the property very soon. The City of Yankton would also forgive any outstanding nuisance abatement assessments. There were previously private party liens on the property that have been negotiated and will be cleared soon. The City of Yankton is requesting that the remaining Yankton County liens, assessments, and unpaid taxes be forgiven, to allow the redevelopment process to move forward. Without that forgiveness the

416 Walnut St
PO Box 176
Yankton, SD 57078-0176
Phone (605) 668-5221
www.cityofyankton.org

EQUAL OPPORTUNITY EMPLOYER

redevelopment is not financial viable for any developer and the property is almost certain to remain undeveloped for the foreseeable future.

a. City of Yankton Assessments: $106.28
b. City of Yankton/Private Partnership Demolition Estimate: $12,000
c. Unpaid Taxes - $973.37 due to the following entities:
    i. Yankton School District.
    ii. Yankton County.
    iii. City of Yankton.
d. Liens: $14,885.05
    i. Yankton County Assistance and Legal Counsel Liens: $14,885.05
    ii. Private Party Lien (pending release): $3,777.48
e. Total Encumbrances (before demolition): $15,964.70

2. 900 East 8th Street: This property has been owned by Yankton County for approximately nine years. The City of Yankton requests that Yankton County transfer the property to the City of Yankton and forgive any outstanding liens, assessments, and unpaid taxes on the property. The City will subsequently develop a public/private partnership to rehab the existing residential structure or replace it with a new housing unit. This property is also challenging for development because the City of Yankton has a street improvement assessment on the property. The City of Yankton also proposes to forgive that assessment to allow the property to become viable for development.
    a. City of Yankton Assessments: $13,542.93
    b. Unpaid Taxes - $8,983.00 due to the following entities:
        i. Yankton School District.
        ii. Yankton County.
        iii. City of Yankton.
    c. Total Encumbrances: $22,525.93

3. 819 Birch Road: This property currently has no structures. The house that was previously on the site was demolished by the City of Yankton with a court order and the costs assessed to the property. The City requests approval of a Memorandum of Understanding with Yankton County which would include the City accepting the property from Yankton County with clean title and the forgiveness of any outstanding liens, assessments, and unpaid taxes, once the State's Attorney has worked through the process to take title. It is also requested that the action authorize the Yankton County Commission Chair to sign the associated transfer documents once clear title is obtained. The City would forgive its outstanding assessments and work similarly to the other two properties to have a residential unit developed on the property.
    a. City of Yankton Assessments: $14,303.00
    b. Unpaid Taxes - $11,635.87 due to the following entities:
        i. Yankton School District.
        ii. Yankton County.
        iii. City of Yankton.
    c. Liens: $32,885.05
        i. Yankton County Assistance, Mental Illness, and Legal Counsel Liens: $32,885.05
    d. Total Encumbrances: $58,823.92

The amounts above are estimates based on information our staff and others collected over the last several months, so there may have been some changes in exact amounts since then. Also included with this request are location maps showing each property.

This proposal represents new territory for the City of Yankton, and I'm hopeful that Yankton County would be willing to take a chance and partner with us on this innovative and ambitious plan. I'm enthusiastic because this could mean that at least three families in our community would have access to new housing addressing an important need while closing out three difficult cases for both Yankton County and the City of Yankton.

In the absence of implementing this plan, I fear that these properties would remain vacant and unavailable for development for many more years with the delinquent tax and assessment amounts ever increasing.

Thank you for your consideration.

Sincerely,

Amy Leon
City Manager

Enclosures (3)

City of Yankton

Property Location Map

310 Pearl Street
City of Yankton, Yankton County, South Dakota.

0 87.5 175 350 Feet

N W E S

City of Yankton

Property Location Map

819 Birch Road
City of Yankton, Yankton County, South Dakota.

0 112.5 225 450 Feet

N W E S

City of Yankton

Property Location Map

900 East 8th Street
City of Yankton, Yankton County, South Dakota.

0 112.5 225 450 Feet

N W E S

DOT-935
(10/2014)

AGREEMENT NUMBER _____

AN AGREEMENT TO PROVIDE FOR
THE STRIPING AND CONTINUING MAINTENANCE OF
COUNTY ROADS WITHIN YANKTON COUNTY

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and YANKTON County, South Dakota, referred to in this Agreement as the "COUNTY."

BACKGROUND:

1. The STATE has allocated Five Hundred Thousand Dollars ($500,000) to a state-wide county highway striping project, designated as project number P 000S(00)238, PCN 04M1, and referred to in this Agreement as the "PROJECT." STATE funds will pay sixty percent (60%) of the PROJECT costs, up to a maximum amount of Five Hundred Thousand Dollars ($500,000). Counties participating in the PROJECT will pay the remainder of the PROJECT costs with county funds; and

2. The COUNTY wants to participate in the PROJECT for the striping of approximately 46.50 miles of COUNTY roads at an estimated cost shown on the attached Schedule A.

THE COUNTY AND THE STATE MUTUALLY AGREE AS FOLLOWS:

A. The STATE will perform the following activities:

   1. The STATE will prepare plans, advertise the PROJECT for bids, award a contract to the lowest responsible bidder, and administer construction of the PROJECT.

   2. The STATE will bill the COUNTY for the COUNTY'S forty percent (40%) share of the program limit, together with one hundred percent (100%) of any amount over the program limit, as set out in the estimate in the attached Schedule A.

B. The COUNTY will perform the following activities:

   1. The COUNTY will sweep roadways to be striped in advance of the contractor's operations.

   2. The COUNTY will provide the PROJECT inspection.

   3. The COUNTY will insure that the beginning and ending of each no passing zone is marked, in a manner clearly visible from the driving lane, with a "NO PASSING ZONE" sign (W14-3), a "DO NOT PASS" sign (R4-1), a "PASS WITH CARE" sign (R4-2), or a 9' steel channel post driven 3.5' to 4' near the right-of-way line with the top 2' painted yellow. If any no passing zone needs to be established or re-established, the COUNTY will do so at the COUNTY'S own expense.

   4. The COUNTY will pay actual PROJECT costs upon receipt of billing from the STATE, based on the COUNTY'S forty percent (40%) share of the program limit, together with one hundred percent (100%) of any amount over the program limit, as set out in the estimate in the attached Schedule A.

C. General Conditions:

   1. Costs associated with the PROJECT are preliminary engineering, construction engineering, and construction costs.

2. This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and will be signed by an authorized representative of each of the parties.

3. The STATE may terminate this Agreement on thirty (30) days' written notice. If the COUNTY breaches any term or condition of this Agreement, the STATE may terminate this Agreement at any time with or without notice.

4. This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature does not appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the STATE may terminate this Agreement. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

5. This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the COUNTY to enter into this Agreement.

6. The COUNTY has designated its County Commission Chairperson as the COUNTY'S authorized representative and has empowered its County Commission Chairperson with the authority to sign this Agreement on behalf of the COUNTY. A copy of the COUNTY'S Commission minutes or resolution authorizing the execution of this Agreement by the County Commission Chairperson is attached to this Agreement as Exhibit M.

The STATE and the COUNTY signify their agreement by signatures affixed below.

YANKTON County, South Dakota

By: _____

Its: County Commission Chairperson

Date: _____

Attest:

_____
County Auditor/Clerk

[County Seal]

State of South Dakota
Department of Transportation

By: _____

Its: Program Manager
Office of Administration

Date: _____

AGREEMENT NUMBER _____

SCHEDULE A

The COUNTY will be included in the PROJECT for the striping of approximately 46.50 miles of YANKTON COUNTY roads at an estimated cost of $50,136.30, based on this year's estimates. This year's STATE contribution is Five Hundred Thousand Dollars ($500,000.00). Combined with the participating COUNTY contributions of Three Hundred Thirty-three Thousand, Three Hundred Thirty-three Dollars ($333,333.00) the total funding amount for the 2020 Striping Program is Eight Hundred Thirty-three Thousand, Three Hundred Thirty-three Dollars ($833,333.00).

The funding breakdown is as follows:

Estimated Total Cost Striping Requested by the COUNTY	$50,136.30
Program Limit (COUNTY'S Share of $833,333.00)	$21,939.96
STATE'S Share of Program Limit (60%)	$13,163.98
COUNTY'S Share of Program Limit (40%)	$8,775.99
COUNTY'S Amount over Limit (100%)	$28,196.34
Total of COUNTY'S Share of the PROJECT costs	$36,972.32

Form No. YC 200

APPLICATION FOR OCCUPANCY
ON
RIGHT-OF-WAY OF COUNTY HIGHWAYS

TO: The Board of County Commissioners of Yankton County, Yankton, South Dakota

Application is made by Vast Broadband occupancy of County Highway

Number: 364,365, 408 in Section: 3-6, 7-10, 15, 16 / 1,2,11,12 Township: 96N / 96N Range: 54W / 55W in Yankton County, South Dakota.

A sketch showing location is attached.
All hard-surfaced roads shall be bored from toe of in slope to toe of in slope.
Minimum depth of cable shall be five (5) feet, three (3) feet in ditch bottom.
Exceptions shall be obtained in writing from the Highway Superintendent or the Chairman of the Board of County Commissioners.

The following information is pertinent to the proposed installation:

1. Intended usage: Communication
2. Cable size and type .50 inch diameter / 12 & 24 count fiber
3. Method of installation: Directional Bore & Plow

AGREEMENTS:

The applicant agrees that the following stipulations shall govern under this permit.

1. The applicant will at any time subsequent to placing the cable, pipe line, or tile line, and at his own expense, relay, re-construct or encase any lines as may become necessary to conform to new grades, alignments or widening right-of-way resulting from maintenance or construction operations by the Board of County Commissioners irrespective of whether or not additional right-of-way is acquired in connection with such highway improvement. The applicant agrees to do this promptly on order of the Board of Commissioners and without cost to the County. If the applicant is unable to comply promptly, the Board of County Commissioners may cause the work to be done and the applicant will pay the cost thereof, upon receipt of statement.

2. The County and the Board of County Commissioners assume no responsibility for damages to the applicant's property occasioned by any construction of maintenance operations on said highways including new or additional right-of-way acquired in connection therewith, subsequent to the building of the said pipe line, conduit or tile line.

3. The applicant shall take all reasonable precautions during the construction of said cable, pipeline, or tile line to protect and safeguard the lives and property of the traveling public and adjacent property owners and shall save the County and the County Board of Commissioners harmless of any damage or losses that may be sustained by the traveling public or adjacent property owners on account of such construction operations.

4. Operations in the construction and maintenance of said cable, pipe line, or tile line shall be carried on in such a manner as not to interfere with, or interrupt traffic on said highway.

Form No. YC200 (cont'd)

5. The applicant shall hold the County and Board of County Commissioners harmless from any damage that may result to said highway because of the construction or maintenance of said cable, pipeline, tile line, and shall reimburse the County of the County Board of Commissioners for any expenditures that the County or the County Board of Commissioners may have to make on said highway due to applicant's cable, pipe line, or tile line having been constructed thereon.

6. This permit is subject to any laws now in effect or any laws which may be hereafter enacted.

7. This application is subject to all the rules and regulations of the County Board of Commissioners and to relocation by the Board of Commissioners at any time, when in the judgment of the Board it is necessary in the improvement of maintenance of the highway or for other reasonable cause. And in such event the applicant hereby agrees to remove all applicants' property from said right-of-way without delay and without cost to the County.

Right of Way Fee: $150.00 Paid: _____ Check #_____

Submitted: By: Daryl Elcock - Vast Broadband

Recommended for Approval

Mike Sedlacek
County Highway Superintendent

X Applicant Signature

Chairman
Board of County Commissioners
Yankton, South Dakota

Zoning Signature

Cable Company Job Number: 2020-1065, 2020-1066, 2020-1067

Vast Broadband - Flyger Exchange Fiber construction 2020

1. new fiber drawn on the side of road it will be placed
2. fiber placed in road ditch as close to edge of Right of way as possible depending on wetness, trees, other utilities, etc.
3. Road crossings are bored and placed in duct